

## 2017

# **Directory of Community Services**

**County Web Page: www.manisteecountymi.gov** 

Prepared by Julie Schmeling, Administrative Secretary

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#### **FORWARD**

Throughout this Directory, we have tried to provide a reference guide for nearly 100 community resources serving the population of Manistee County. The directory contains a listing of County agencies and includes a description of each individual agency, its purpose and the services offered. It also provides information regarding fees, application procedures, office hours, areas served, and any branch operations or affiliated programs.

The descriptions of services as stated in this directory were obtained from the respective agencies. Although extreme care was taken in the preparation of this Directory, continual changes have made it impossible to eliminate all errors. Agencies listed in the <u>Directory of Community Services</u> -- or desiring to be listed in future editions of the Directory -- are asked to bring any changes, corrections or new program information to the attention of:

County Directory c/o Julie Schmeling, Administrative Secretary Manistee County Courthouse 415 Third Street Manistee, Michigan 49660

e-mail: jschmeling@manisteecountymi.gov

We express our appreciation to the listed agencies and organizations whose cooperation enabled this publication. We believe it to be a reliable and comprehensive guide to community services and we trust it will prove helpful to you and your staff.

## EMERGENCY NUMBERS FOR FIRE/EMERGENCY/MEDICAL POLICE DIAL 9-1-1

Other Emergency Numbers	=======================================			
Ambulance Service (West Shore Medical Center)	9-1-1/231-398-1000 (WSMC)			
Child Protection Service (Manistee County)	231-723-8375/after hrs: 231-723-8380			
Choices-Domestic Abuse Center	800-723-7220			
Crisis Center-CMH	877-398-2013			
FBI Traverse City	231-946-7201			
Detroit	313-965-2323			
Fire (Manistee City)	231-723-6241 (Dispatch)			
Poison Control Center	800-222-1222			
Police: Manistee City	231-723-2533 (Non Emergency Calls)			
	231-723-6241 (Dispatch)			
Manistee County	231-723-8393 (Non Emergency Calls)			
	231-723-6241 (Dispatch)			
Michigan State Police	231-723-3535 (Non Emergency Calls)			
	231-723-6241 (Dispatch)			
U.S. Coast Guard	231-723-7412			
U.S. Secret Service (Grand Rapids)	616-454-4671			
FIRE IN OTHER COMMUNITIES	PHONE			
Arcadia Township	9-1-1 or 231-723-6241			
Bear Lake Twp. and Village	9-1-1 or 231-723-6241			
Brown Township	9-1-1 or 231-723-6241			
Cleon Township	9-1-1 or 231-723-6241			
Copemish Village	9-1-1 or 231-723-6241			
Dickson Township	9-1-1 or 231-723-6241			
Eastlake Village	9-1-1 or 231-723-6241			
Filer (Charter Township of)	9-1-1 or 231-723-6241			
Free Soil Village	Mason County 9-1-1			
Kaleva Village	9-1-1 or 231-723-6241			
Manistee Township	9-1-1 or 231-723-6241			
Maple Grove Township	9-1-1 or 231-723-6241			
Marilla Township	9-1-1 or 231-723-6241			
Norman Township	9-1-1 or 231-723-6241			
Onekama Township and Village	9-1-1 or 231-723-6241			
Pleasanton Township	9-1-1 or 231-723-6241			
Springdale Township	9-1-1 or 231-723-6241			
Stronach Township	9-1-1 or 231-723-6241			
FOREST FIRES (Manistee County)				
U.S. Forest Service Lands	231-723-2211			
or Call	231-723-3161			
All others land; D.N.R.	231-325-4611			
or Call	231-922-5280			
Jim Krolczyk, Co. Bd. of Commissioners Chair	231-723-0116 (home)			
Ken Hilliard, Co. Bd. Of Commissioners Vice Chair	231-510-4828 (cell)			

<sup>\*</sup>Dial 2-1-1 for non-emergency information and referral.\*

Manistee County Board of Commissioners:

1<sup>st</sup> District Commissioner: Pauline Jaquish

7761 Potter Road, Bear Lake, MI 49614

Cell: 231-342-7285

E-mail: pj646@centurytel.net

1st District: All of Arcadia, Bear Lake, and Pleasanton Townships, and that portion of

Onekama Township North of Eight Mile Road and Portage Lake, except the

Village of Onekama.

2<sup>nd</sup> District Commissioner: Richard Schmidt

11013 Healy Lake Road, Kaleva, MI 49645

Cell: 231-970-0597

E-mail: rschmidt51@hotmail.com

2nd District: All of Springdale, Cleon, Maple Grove and Marilla Townships.

3rd District Commissioner: Brook Shafer

18 S. Moss Road, Wellston, MI 49689

Home: 231-848-4877 Cell: 231-735-6316

E-mail: <a href="mailto:chiltonb231@gmail.com">chiltonb231@gmail.com</a>

3rd District: All of Norman, Dickson, and Brown Townships.

4<sup>th</sup> District Commissioner: Mark Bergstrom

1224 Critter Trail, Manistee, MI 49660

Home: 231-398-0742

E-mail: mabergstrom11@gmail.com

4th District: All of Stronach Township, Filer Township and the Village of Eastlake.

**5<sup>th</sup> District Commissioner: Jeff Dontz** 

405 E. Kott Road, Manistee, MI 49660

Home: 231-723-5774 Cell: 231-690-0916

E-mail: jeffdontz@gmail.com

<u>5th District</u>: Part of Onekama Township, being the Village of Onekama and all of Onekama Township lying South of Eight Mile Road and Portage Lake and all of Manistee Township, except the Village of Eastlake.

6th District Commissioner: Karen Goodman

1925 12th Street, Manistee, MI 49660

Home: 231-723-7291 Cell: 231-357-2470

E-mail: karengoody22@yahoo.com

<u>6th District</u>: That portion of the City of Manistee lying West of Maple Street and all of the City North of the Manistee River.

7<sup>th</sup> District Commissioner: Margaret Batzer

PO BOX 55, Manistee, MI 49660

Home: 231-510-7415

E-mail: margaretbatzer@gmail.com

7th District: That portion of the City of Manistee lying East of Maple Street and South of the Manistee River.

# MANISTEE COUNTY BOARD OF COMMISSIONERS ASSIGNMENTS FOR 2017

County Board Chairperson: Jeffrey Dontz

County Board Vice-Chairperson: Chilton B. Shafer

#### **2017 STANDING COMMITTEES:**

In addition to their regular duties, each committee shall act as liaison between the Board and the various county offices, boards and agencies which are applicable to that committee. The committee will formulate a recommendation and refer the matter to the full Board or another appropriate committee.

## **Executive/Joint Court Committee:**

Members: Jeffrey Dontz, Chairperson
Some meetings held jointly
Richard Schmidt
with Manistee & Benzie Counties
Karen Goodman

This committee's functional areas of responsibility will include issues regarding County Administration, County Clerk, Prosecuting Attorney, Register of Deeds, County Board, Circuit Court, Friend of the Court, District Court, Probate Court, Child Care, Law Library, Elections, Resolutions.

## **Green Team/Recycling Committee:**

Members: Brook Shafer, Chairperson

Karen Goodman Margaret Batzer

This committee shall be responsible for all solid waste and recycling related issues and focuses on conservation and energy reduction techniques. The Committee is also part of the Energy Fair Advisory Board.

## **Housing Review Committee:**

Members: Jeffrey Dontz, Chairperson

Karen Goodman Margaret Batzer

Reviews and supervises MSHDA funds being spent locally by the Housing Program Administrator. Meets on an as-needed basis.

#### **Personnel Committee:**

Members: Karen Goodman, Chairperson

Mark Bergstrom Jeffrey Dontz

This committee shall review and make recommendations for policy and programs in the areas of personnel, classifications, collective bargaining, compensation, fringe benefits and employee grievances. Also maintains a central policy handbook and the Board Rules of Procedure handbook.

## **Public Safety Committee:**

Members: Pauline Jaquish, Chairperson

Jeffrey Dontz Margaret Batzer

This committee may review and make recommendations in operations and policy. Functional areas of responsibility include: Emergency Services, Sheriff Department, Secondary Road Patrol, Marine Patrol, Jail, Animal Control, 9-1-1/Central Dispatch and other public safety operations.

It shall be the duty of this committee to work in conjunction with Administration to study and advise the Board with respect to matters which otherwise are not covered by the Ways & Means or Physical Resources Committee.

## **Regional Summit Committee:**

Members: Brook Shafer, Chairperson

Mark Bergstrom Karen Goodman

This committee will plan a Regional Summit at least once per year, using a facilitator (new each time). Move meetings around the County. Also in charge of Employee Recognition Dinner - with a goal of 75% attending.

## **Technology/Information Committee:**

Members: Richard Schmidt, Chairperson

Mark Bergstrom Margaret Batzer

Gordon McLellan, Network Administrator

Employees & Elected Officials representing all Departments and Courts

This committee shall assess and evaluate present computer equipment and systems. Plan for upgrades in software and uniformity in systems. Plan for internet service county-wide (broadband) and microfilming and/or best method of preserving records. Continue work in G.I.S. systems.

## Ways & Means/Finance/Equalization/Investment/Physical Resources Committee:

Members: Mark Bergstrom, Chairperson

Brook Shafer Richard Schmidt

This committee serves as the financial watchdog of the County. This Committee works with the County Controller/Administrator, the Finance Officer and all Departments, Courts and Agencies, in the preparation of the annual budget. Reviews and makes recommendations on all requests for new funding, including staff, new programs and equipment. Reviews all claims for payment, approves payment as provided in the Appropriation Act. Reviews status of approved capital improvements. This committee is also responsible for Equalization Department issues. Works with the County Treasurer on policy regarding the County's investments.

Functional areas of responsibility include Building Authority, Equalization Department, County Treasurer, non-profit organizations, insurance, unemployment.

## **2017 SPECIAL ASSIGNMENTS:**

- **2-1-1 Action Team –** Jeffrey Dontz; Karen Goodman, alternate
- **9-1-1/Central Dispatch Board** Brook Shafer

Participates as a voting member of the 9-1-1/Central Dispatch Board

**Ad Hoc Hospital Affiliation Study Committee** – Jeffrey Dontz, Mark Bergstrom, Karen Goodman

Serves as a liaison committee between the County Board and West Shore Medical Center regarding discussions concerning to potential affiliation between West Shore Medical Center and Munson Healthcare.

#### Agricultural Society (Fair) Board – Pauline Jaquish

Participates as a voting member of the Manistee County Fair Board. Also serves as a liaison between the Fair Board and the County Board of Commissioners.

**Airport Authority** (Full Board Appointment) Brook Shafer (term expires 12/31/17); Jeffrey Dontz

(term expires 12/31/17); Mark Bergstrom (term expires 12/31/19).

Participates as a voting member of the Manistee County Airport Authority.

**Alliance for Economic Success** – Mark Bergstrom; Jeff Dontz, alternate Participates as a voting member of this Board.

## Area Agency on Aging of Northwest Michigan - Mark Bergstrom

Participates as a voting member of this 10-County organization which serves mainly the senior population. Also works as a liaison between the Area Agency on Aging of Northwest Michigan and the local Council on Aging.

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Bar Lake Improvement Board - Jeffrey Dontz

Bear Lake Improvement Board (MILFOIL) - Pauline Jaquish

## Betsie River Natural River Zoning Review Board &

**Pine River Natural River Zoning Review Board** – Brook Shafer; Richard Schmidt (alternate)

**Centra Wellness Network** (Full Board Appointment) – Pauline Jaquish (term expires 3/31/18); Richard Schmidt (term expires 3/31/20)

Participates as a voting member on the Manistee-Benzie Community Mental Health Board.

## Chamber Alliance – Jeffrey Dontz; Pauline Jaquish, alternate

Serves as a liaison between the Chamber and the County Board of Commissioners.

#### **Conservation Resource Alliance** – Brook Shafer

**District Health Department No. 10** - Pauline Jaquish; Richard Schmidt; Karen Goodman (alternate)

Serves as a voting representative of the 10-County District Health Department. Meets monthly in various participating Counties.

## **FiveCap Board** – Mark Bergstrom; Margaret Batzer (alternate)

Participates as a voting member on the local Five Cap Board of Directors

# **Human Services Coordinating Body** – Mark Bergstrom

Serves as a liaison between all human service agencies and the Board of Commissioners. Serves on the HSCB Board as a voting member.

## **Intergovernmental Committee –** Jeffrey Dontz, Margaret Batzer, Mark Bergstrom

This ad hoc committee consists of representatives from County, City, Manistee Township,

Filer Township, and Tribal Government, for the purpose of discussing common issues relating to these local government entities. Meets monthly and is hosted by each governmental entity on a rotating basis.

# **Launch Manistee Leadership Team** – Jeffrey Dontz; Margaret Batzer (alternate)

Serves as a County representative on this leadership team.

## **Local Development Funding Authority** – Jeffrey Dontz

**Local Revenue Sharing Board** (Full Board Appointment) Brook Shafer (term expires 12/31/17).

Serves as the County's Representative on the Board. Distributes 2% casino funds to local organizations as grants. Participates as a voting member on this Board.

## Manistee County Chapter of MTA – Jeffrey Dontz

Serves as a liaison between the Township Boards in Manistee County and the Manistee County Board of Commissioners.

## Manistee County Library – Richard Schmidt

Serves as a non-voting liaison between the Library Board and the Manistee County Board of Commissioners.

## **Manistee County Road Commission** – Jeffrey Dontz

Serves as a liaison between the Manistee County Road Commission and the Manistee County Board of Commissioners.

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**Manistee County Transportation** – (Full Board appointment) Brook Shafer (term expires 12/31/17); Pauline Jaquish (term expires 12/31/17).

Participates as a voting member of the Manistee County Transportation, Inc., Board of Directors.

#### **Medical Care Facility Liaison** – Karen Goodman

**Michigan Municipal Risk Management Authority** - Thomas Kaminski; Jeffrey Dontz (alternate)

Serves as the Member Representative for Manistee County on all property and liability insurance issues. Attends semi-annual Board of Directors meetings of this self-insured risk pool organization.

**Northern Counties Association** - Richard Schmidt, Karen Goodman (Alternate)

Participates on behalf of the Manistee County Board of Commissioners in a dues paying organization of Northern Michigan Counties that meet monthly in Grayling to share common issues.

**Northern Michigan Regional Entity** - Richard Schmidt (Appointed by Centra Wellness Board)

#### **Networks Northwest** - Richard Schmidt

Participates as a voting member of this 10-County organization. Meets monthly in Traverse City.

**Northwest Michigan Council of Governments Solid Waste Advisory Council - Robert Carson; Margaret Batzer (alternate)** 

#### **Planning Commission** - Richard Schmidt

Participates as a voting member of the Manistee County Planning Commission

#### **Prison Liaison Committee** – Jeffrey Dontz

Serves as a liaison between the Manistee County Board of Commissioners and Oaks Correctional Facility and discusses prison issues that affect the Community.

**Solid Waste Council and Household Hazardous Waste Committee** – Margaret Batzer Participates as a voting member of the Manistee County Solid Waste Council

#### West Shore Medical Center Liaison – Karen Goodman

The County Board Chairperson may from time to time appoint additional Committees to handle special assignments and projects.

AGENCY: County Controller/Administrator

MAILING ADDRESS: 415 Third Street

Manistee, MI 49660

TELEPHONE: 231-398-3504

FAX: 231-723-1795

OFFICE HOURS: 8:30 A.M.- 5:00 P.M., Monday-Friday

DEPARTMENT HEAD: Thomas D. Kaminski, County Controller/Administrator

email: tdkaminski@manisteecountymi.gov

STAFF: Lisa Sagala, Personnel Officer/Administrative Assistant

email: <a href="mailto:lsagala@manisteecountymi.gov">lsagala@manisteecountymi.gov</a>

Rachel Nelson, Finance Assistant/Housing Program Admin

email: ranelson@manisteecountymi.gov

Julie Schmeling, Administrative Secretary email: <a href="mailto:jschmeling@manisteecountymi.gov">jschmeling@manisteecountymi.gov</a>

#### **DUTIES PERFORMED BY OFFICE:**

\* Communicate and coordinate all County Board policies and decisions to all affected departments and cooperate with department heads and elected officials to insure that such policies and decisions are carried out as defined.

\* Act as a communication link between the County Board of Commissioners, local governmental units, department heads and elected officials, various county organizations and the news media.

- \* After County Board approval of methods or operational changes, work and aid departments to institute changes.
- \* Central Purchasing, issue purchase orders.
- \* Assists all County Board Committees.
- \* Assists in budget preparation and monitoring.
- \* Maintain personnel records.
- \* Administers County employee fringe benefit programs.
- \* Key sign-out for County Cars.
- \* Oversees the Maintenance Supervisor.
- \* Payroll.
- \* Accounting.
- \* Accounts Payable.
- \* Maintain & update County Web Page.

### SERVICES PERFORMED FOR THE PUBLIC:

\* Act as a communication link between the public and the County Board of Commissioners.

#### **JUDICIAL**

AGENCY: 85th District Court

MAILING ADDRESS: 415 Third Street

Manistee, MI 49660

TELEPHONE: 231-723-5010

FAX: 231-723-1491

OFFICE HOURS: 8:30 A.M.-5:00 P.M. Monday-Friday

DISTRICT COURT JUDGE: Thomas N. Brunner

STAFF: Jared C. Henry, Magistrate

Neil Assante, Probation Officer Melanie Doehring, Court Recorder

Kathi Lynn, Chief Deputy/Accounting Clerk

Kathy Schrauben, Deputy Court Clerk

Kathy Latoski, Court Clerk Debbie Niesen, Assistant Clerk Michelle Chesebro, Probation Clerk

## SERVICES/DUTIES:

85<sup>th</sup> District Court is a court of record and is a district of the first class. District Court has the authority to hear and rule on misdemeanor cases (where the maximum possible sentence is one year in jail). The district court has exclusive jurisdiction in civil actions when the amount in controversy does not exceed \$25,000.00. The district court has jurisdiction over civil infraction actions. In addition, the court has jurisdiction over landlord tenant disputes and small claims (with damages not to exceed \$5,500.00)

The magistrate performs civil marriage ceremonies and adjudicates informal hearings on civil infraction cases.

The district court performs criminal/civil background searches.

The 85<sup>th</sup> District Court Probation Department provides adult probation services for offenders over the age of seventeen that are convicted of misdemeanor offenses. A person is granted probation by the presiding judge. Probation is a sentence that allows the offender to reside in their community under the supervision of the probation office. This department provides supervision in Manistee and Benzie counties and has an average case load of approximately 2,000 probationers.

The 85<sup>th</sup> District Court Probation Department, under the direct supervision of the judge, is committed to the protection of the community through innovative and aggressive monitoring to help reintegrate criminal offenders into society as law abiding productive citizens. The typical term a person is placed on probation for is 6 to 24 months.

The Probation Department believes that "good habits build good people". Our theory of probation is the reinforcing of habits that lead to success in life, and the avoidance of temptations that diminish one's prospects. What we are referring to here are the positive and productive habits, such as remaining sober, doing honest work, meeting one's obligations in life and thereby developing the strength of character necessary to live an ethical life in a free society.

AGENCY: Friend of the Court

MAILING ADDRESS: 415 Third Street

Manistee, MI 49660

TELEPHONE: 231-723-7242

FAX: 231-398-2019

OFFICE HOURS: 8:30 A.M.-5:00 P.M., Monday-Friday

DEPARTMENT HEAD: Connie Krusniak, Director of Family Division Services

STAFF: Carol Benitez, Deputy Friend of the Court/Investigator

Rachel Wittlieff, Deputy Friend of the Court/Investigator

Judy Wilkosz, Child Support Enforcement

Manuela Kowalski, Specialist/Administrative Secretary Melissa Conway, Child Support Enforcement Secretary

#### **DUTIES PERFORMED BY OFFICE:**

\* A division of the Circuit Court for Manistee County, responsible for enforcement of custody, child support, and parenting time orders of the Court.

<sup>\*</sup> Collect and distribute child support funds, medical reimbursement, and statutory fees as required by statute.

<sup>\*</sup> Investigate and respond to grievances of public pursuant to statute.

<sup>\*</sup> Conduct investigations, prepare reports, and make recommendations to the Court regarding custody, parenting time, and child support issues.

AGENCY Circuit Court/Family Division

MAILING ADDRESS: 415 Third Street

Manistee, MI 49660

TELEPHONE: 231-723-2573

FAX: 231-398-3519

OFFICE HOURS: 8:30 A.M.-5:00 P.M., Monday-Friday

DEPARTMENT HEAD: Cameron Clark, Youth Services Coordinator

STAFF: Amber Polcyn, Probation Officer

Carly Bailey, Probation Officer

Kathi Houston, Volunteer Coordinator

## **DUTIES PERFORMED BY OFFICE:**

\* Jurisdiction over minors alleged to have been abused or neglected by the parents or custodians.

\* Jurisdiction over minors alleged to have committed delinquent acts.

AGENCY: Circuit Court for the County of Manistee

19th Judicial Circuit (comprised of Manistee and Benzie Counties)

MAILING ADDRESS: 415 Third Street

P.O. Box 484

Manistee, MI 49660

TELEPHONE: 231-723-6664

FAX: 231-723-1645

OFFICE HOURS: 8:30 A.M.-5:00 P.M., Monday-Friday

CIRCUIT COURT JUDGE: Honorable David Thompson

STAFF: Patricia Heins, Court Administrator

Karen Feliczak, ADR Clerk Kelly Kelley, Court Clerk

Clayton Kelley, Research Attorney, Referee Connie Krusniak, Friend of the Court, Referee

#### **DUTIES PERFORMED BY OFFICE:**

\* The Circuit Court has trial jurisdiction over all criminal felonies (crimes punishable by incarceration over one year), civil lawsuits over \$25,000.00, equity matters such as injunctions, family law matters, and extraordinary writs, such as mandamus, quo warranto, superintending control, and habeas corpus. In addition, the Circuit Court has jurisdiction over matters that were formerly within the jurisdiction of the Juvenile Division of the Probate Court.

\* The Circuit Court also has appellate jurisdiction on appeals from the District Court, some appeals from Probate Court, and from administrative decisions of government agencies.

- \* Adjudication of lawsuits.
- \* The Court also operates the Friend of the Court office to assist litigants, through enforcement of the Court's order, in child support, custody and parenting time matters.

AGENCY: Probate Court

MAILING ADDRESS: 415 Third Street

Manistee, MI 49660

TELEPHONE: 231-723-3261

FAX: 231-398-3558

EMAIL: p51dkr@manisteecountymi.gov

OFFICE HOURS: 8:30 A.M. - 12:00 P.M. Monday - Friday

1:00 P.M. - 5:00 P.M.

PROBATE COURT JUDGE: Honorable Thomas N. Brunner

STAFF: Deidre K. Robison, Probate Register

#### THE MANISTEE COUNTY PROBATE COURT HAS JURISDICTION OVER THE FOLLOWING:

The probate of decedent estates;

- Disputes arising out of the administration, distribution, reformation or termination of trusts;
- The appointment of guardians and/or conservators for legally incapacitated adults and the periodic review of said files;
- The appointment of guardians and/or conservators for minors and the periodic review of said files;
- The appointment of guardians for developmentally disabled individuals and the periodic review of said files;
- The involuntary treatment of mentally ill persons based on statutory criteria;
- The filing of Wills for safekeeping;
- The registering of foreign births;
- Secret marriages;
- The appointment of members to the *Boundary Commission* and the *Soldiers' Relief Commission*.

## **EXECUTIVE**

AGENCY Clerk's Office

MAILING ADDRESS: 415 Third Street

Manistee, MI 49660

TELEPHONE: 231-723-3331

FAX: 231-723-1492

EMAIL: Jnowak@manisteecountymi.gov

WEBSITE: www.manisteecountymi.gov

OFFICE HOURS: 8:30 A.M.-5:00 P.M., Monday-Friday

DEPARTMENT HEAD: Jill M. Nowak, County Clerk

STAFF: Lindsey Marquardt, Chief Deputy County Clerk

Debra Nalley, Deputy County Clerk Melissa Andersen, Juvenile Register Holly Garber, Deputy Circuit Court Clerk Madelynn Edmondson, Deputy County Clerk

Go to the County Clerk's section of the Manistee County web site for additional information about the services provided by the County Clerk's office.

AGENCY: Department of Corrections, Circuit Court Probation and

Parole Office

MAILING ADDRESS: 415 Third Street

Manistee, MI 49660

TELEPHONE: 231-723-7215

FAX: 231-723-0036

WEBSITE: www.michigan.gov/corrections

OFFICE HOURS: 8:00 A.M.-12:00 P.M. Monday-Friday

1:00 P.M.-5:00 P.M.

STAFF: Scott Alexander, Probation & Parole Officer

Robert Ide, Probation & Parole Officer Mike Haske, Probation & Parole Officer

## **DUTIES PERFORMED BY OFFICE:**

\* Prepare and submit to the Circuit Court Judge pre-sentence investigation reports as required by laws.

\* Supervise probationers, parolees and resident home clients in Manistee County.

AGENCY: District Health Department #10

MANISTEE OFFICE ADDRESS: 385 Third Street

Manistee, MI 49660

TELEPHONE: 231-723-3595

FAX: 231-723-1477

WEBSITE: www.dhd10.org

OFFICE HOURS: 8:00 A.M.-4:30 P.M., Monday-Friday

ADMINISTRATION: Kevin Hughes, Health Officer (Oceana Co.)

Sarah Oleniczak, Deputy Health Officer (Mason Co.)

Dr. Jennifer Morse, Medical Director

Anne Young, Personal Health Director (Wexford Co.) Christine Lopez, Admin. Services Director (Newaygo Co.) Sarah Oleniczak, Health Promotion Director (Mason Co.) Anne Bianchi, WIC Program Director (Wexford Co.) Tom Reichard, Environmental Health Director (Wexford) Julie Hilkowski, Human Resource Coordinator (Wexford)

STAFF: Connie Ververica, Clerk

Janda Schwass, Clerk

Holly Joseph, Health Educator

Frank Palatka, Environmental Health Sanitarian Ryan Gyurich, Environmental Health Sanitarian

Tracy Urban, Family Planning Nurse Arlee Sutton, Public Health Nurse Laurel Sproul, WIC Program Tracy Kreiner, WIC Clerk/Tech Rebecca Fink, Maternal Child Nurse

Colleen Unsal, WIC Breastfeeding Peer Counselor Kendra Masunas, Maternal/Child Social Worker

For further information on the services provided by the District #10 Health Department, go to the web site: www.dhd10.org

PUBLIC HEALTH BOARD MEMBERS (2 County Commissioners from each of the 10 counties):

Pauline Jaquish Richard Schmidt

Alternate: Karen Goodman

Members are appointed annually by the County Board Chairman in each County.

Last Friday of each month at 10:00 A.M. (January, February, March, November & December) or 9:30 A.M. (April through October) in Cadillac (Wexford County).

AGENCY: Drain Commissioner

MAILING ADDRESS: 415 Third Street

Manistee, MI 49660

TELEPHONE: 231-398-3507 - office

231-510-4828 - cell

FAX: 231-723-1718

EMAIL: khilliard@manisteecountymi.gov

OFFICE HOURS: For appointment call 231-398-3507

DEPARTMENT HEAD: Ken Hilliard

#### **DUTIES PERFORMED BY OFFICE:**

- \* Location, construction, creating easements of right of ways for new county drains.
- \* Inspection of existing county drains.
- \* Cleaning, widening, deepening, straightening and extending county drains.
- \* Establishment of drainage districts.
- \* Abandonment and vacation of county drains.
- \* Review of proposed subdivisions.

- \* Responding to inquires and complaints from public concerning water drainage.
- \* Issue county drain permit for any activity in any drain; main stream or its branches, tributaries, of a creek or river; any watercourse; ditch; sanitary or storm sewers.
- \* Inspection of proposed landfills in wetlands before permit is granted.
- \* Assist landowners who propose to establish a drainage district.
- \* Inspection of proposed vacation of roads, streets and alleys before permission is granted.
- \* Inspection of proposed water crossings by pipelines before permit is granted.
- \* Work with Department of Agriculture on Inter-County drains.
- \* Work with D.N.R. and D.E.Q. per drains in and through wetlands.

AGENCY: Emergency Management

MAILING ADDRESS: 1525 E. Parkdale Avenue

Manistee, MI 49660-1606

TELEPHONE: 231-723-9970

FAX: 231-723-1498

EMAIL: gutowskib@manisteesheriff.org

OFFICE HOURS: 8:00 A.M. - 4:00 P.M., Monday-Friday

DEPARTMENT HEAD: Lt. Brian Gutowski

#### **DUTIES PERFORMED BY OFFICE:**

- \* Develop an emergency plan for Manistee County, including the City of Manistee, five villages and fourteen townships.
- \* Keep the plan and the related annexes current and in an approved status with the State Emergency Management Division.
- \* Continually seek funding beneficial for "emergency planning" through State and Federal sources, grants, programs or special appropriations.
- \* Program annual budgets for the county to obtain reimbursements for office administrative expenses or specific programs.
- \* Pursue any other assignments designated by the Chairman of the Board or the Committee overseeing Emergency Management.
- \* Training of county employers, employees and other agency department heads through annual pre-planned exercises.

- \*Emergency planning handout materials for home or work and travel.
- \*Emergency information that may affect our area. i.e., weather, various hazardous materials, fires, etc.
- \* Public appearances dealing with subjects in emergency planning.
- \* News releases through the media on matters relative to public safety.
- \* Constant association and planning with emergency response agencies to improve services to the citizens of Manistee County.
- \* Title III Local Emergency Planning Committee contact person for the public and State Emergency Planning Commission.

AGENCY: Equalization Department

MAILING ADDRESS: 415 Third Street

Manistee, MI 49660

TELEPHONE: 231-723-5957

FAX: 231-398-3531

OFFICE HOURS: 8:30 A.M.-5:00 P.M., Monday-Friday

DEPARTMENT HEAD: Roger Elbers, Director

STAFF: Heather Vasquez, Appraiser/Assistant to Equalization Director

Lisa Senters, Appraiser

Lynn Jensen, Property Description Specialist/G.I.S.

Jennifer Kirchinger, Description Analyst

#### **DUTIES PERFORMED BY OFFICE:**

\* Maintain assessment rolls: Names, addresses, descriptions, property transfers and principal residence/agriculture exemptions.

- \* Process recorded documents: Assign property numbers, prepare all splits/combinations and furnish copies to all Assessors.
- \* Maintain and update G.I.S. property base line maps.
- \* Maintain and track property in all school districts.
- \* Process and mail Personal and Real Property statements.
- \* Determine land values and economic condition factors for County studies.
- \* Maintain up to date tax maps.
- \* Complete Sales and Appraisal studies for County Equalization.
- \* Publish tentative equalization ratios and multipliers and print Notice of Assessment Changes for the Townships/City.
- \* Prepare County Equalization Report and school district taxable value totals.
- \* Complete State forms pertaining to Equalization and Apportionment.
- \* Assist Townships, City, Villages and School Districts with Headlee, Truth in Assessing and Truth in Taxation computations.
- \* Assessment roll printing agent for the Townships and City.
- \* Collect information from local units of government for formatting and printing tax rolls and bills.
- \* Provide training and assistance in assessment/tax administration to Township officials.

- \* Assist and instruct the public in the use of assessment rolls and office maps.
- \* Provide information on property descriptions, owners, sales information, etc.
- \* Maintain Equalization Dept. "Property Search" web page.
- \* Answer questions regarding property taxation and assessment administration.
- \* Provide information for appeal process.
- \* Take in changes of address for owners and process.
- \* Make copies available of all assessment roll information and maps for the public.
- \* Supply names and addresses of township/city officials.

AGENCY: Centra Wellness Network

(Formerly Manistee-Benzie Community Mental Health)

MAILING ADDRESS: 310 North Glocheski Drive

Manistee, MI 49660

TELEPHONE: 877-398-2013

FAX: 231-723-1504

WEBSITE: <u>www.centrawellness.org</u>

OFFICE HOURS: 8:00 A.M.-5:00 P.M., Monday-Friday

(24 hour assistance is available 7 days at week

at 877-398-2013)

ADMINISTRATION: Chip Johnston, Executive Director,

e-mail: cjohnston@centrawellness.org

Angela Smith-Hietikko, Director of Systems Development

Kate Johnson, Recipient Rights Officer Donna Nieman, Chief Finance Officer Connie Jankwietz, Benefit Coordinator Cassie Lietaert, Human Resource Manager Cheryl Kobernik, Clinical Program Director

Erin King, Director of Customer & Provider Services

Nicole Warlin, Executive Assistant

For further information on the services provided by Centra Wellness Network, go to the web site: www.centrawellness.org

#### **BOARD OF DIRECTORS:**

Dennis Risser, Board Chair
Don Smeltzer, Vice-Chair
Annie Hooghart, Board Secretary
Richard Schmidt
Don Tanner
Leslie Wilson
James Wisniski, Sr.
Cheryl Stephison
Pauline Jaquish
Coury Carland
Frank Walterhouse
Mary O'Connor

Meets on the second Thursday of each month at 9:00 A.M. The meetings are held either in the CWN Administration offices, 310 N. Glocheski Drive, Manistee, MI 49660, or the Benzie Community Resource Center, 6051 Frankfort Highway, Benzonia, MI 49616.

AGENCY: Manistee County Blacker Airport

MAILING ADDRESS: 2323 Airport Road

Manistee, MI 49660

TELEPHONE: 231-723-4351

FAX: 231-723-8814

WEBSITE: www.flymanistee.com

OFFICE HOURS: 8:00 A.M.-dusk, Monday-Sunday

DEPARTMENT HEAD: Barry Lind, Airport Director

#### **DUTIES PERFORMED BY OFFICE:**

\* Care, operation and maintenance of the County airport.

#### SERVICES PERFORMED FOR THE PUBLIC:

- \* Car rental
- \* Airplane fuel sales
- \* Airline service
- \* Airport terminal
- \* Airplane hangars
- \* Sightseeing flights
- \* Meeting/conference room
- \* Flight Instruction
- \* Aircraft Rental

#### MANISTEE BLACKER AIRPORT AUTHORITY:

Mark Bergstrom (Commissioner Rep.)

Jeffrey Dontz (Commissioner Rep.)

Paul Schulert (At-Large Representative)

Brook Shafer (Commissioner Rep.)

Barry Peterson (City Representative)

Doug Bell (At-Large Representative)

Term expires: December 31, 2017

Term expires: December 31, 2017

Term expires: December 31, 2019

Term expires: December 31, 2018

Term expires: December 31, 2018

Meets on the third Monday of each month at 10:00 A.M., in Airport Terminal Conference Room.

AGENCY: Manistee County Agricultural Society

a/k/a Manistee County Fair Board

MAILING ADDRESS: 7587 First Street, P.O. Box 398

Onekama, MI 49675

TELEPHONE: 231-889-5566

FAX: 231-864-3433

EMAIL: Manisteecountyfair@yahoo.com

WEBSITE: www.manisteecountyfair.org

MEMBER	ADDRESS	TELEPHONE	FAX	EMAIL
John Kline Vice-President	5968 8 Mile Road Onekama, MI 49675	231-889-9647 616-291-5767		kline.john@sbcglobal.net
Jennifer Wasson Secretary	16251 Yates Road Copemish, MI 49625	989-464-6984		sassycripps@yahoo.com
Janet Kline Treasurer	5968 8 Mile Road Onekama, MI 49675	661-317-0525		Janetg37043@gmail.com
Josh Miller	9730 Chippewa Highway Bear Lake, MI 49614	231-889-4723 231-463-3663		
Jim Russell	20330 13 Mile Road Copemish, MI 49625	231-378-2701 231-633-6699		
Paul Adamski	5915 Tompke Road Manistee, MI 49660	231-889-3466 231-723-9362 231-510-7887		toni.adamski@yahoo.com
Mike DeLeon	7572 Kay St Onekama, MI 49675	231-889-5745 231-462-3507		amnmdeleon@yahoo.com
John Schimke	5658 Milarch Road Manistee, MI 49660	231-510-5307		jschimke2468@gmail.com
Walter Croft	4288 Schneider Road Manistee, MI 49660	231-510-2112		
Pauline Jaquish County Commissioner	7761 Potter Road Bear Lake, MI 49614	231-342-7285		pj646@centurytel.net
Jeff Nordbeck	5367 Benzie Hwy Benzonia, MI 49616	231-882-5842 231-383-0567		jeffnordbeck69@gmail.co <u>m</u>
Josh Guerne	9654 Norconk Rd Bear Lake, MI 49614	231-388-2627 231-794-7985		wayfast1@hotmail.com
Janelle Ware	2313 Prospect St Manistee, MI 49660	231-510-7703		diselgirl76@gmaill.com
Patrick McCarry	17271 Marilla Road Copemish, MI 49625	231-383-5676		mccarryfarrier@gmail.com
Elaine Howes	16808 Pleasanton Hwy Bear Lake, MI 49614	616-540-0590		elaine.retired@gmail.com

The regular monthly meetings of the Fair Board are held on the  $1^{st}$  Wednesday of each month at 7:00 P.M. Meetings are usually held in the meeting room at the Manistee County Extension Office, with the exception of June, July, August and September, when they are held at the Manistee County Fairgrounds.

AGENCY: Manistee County Building & Grounds Department

MAILING ADDRESS: 415 Third Street

Manistee, MI 49660

TELEPHONE: 231-398-3552

FAX: 231-723-1795

OFFICE HOURS: 7:30 A.M.-5:00 P.M., Monday-Friday

DEPARTMENT HEAD: Bruce A. Schimke, Maintenance Supervisor

STAFF: Steve Shively, Maintenance Custodian

Frank Plucinski, Custodian

Brian Richmond, Maintenance Custodian

#### **DUTIES PERFORMED:**

\* Clean, inspect, maintain and repair county buildings.

- \* Inspect, maintain and repair heating and air conditioning systems.
- \* Inspect, maintain and repair electrical systems.
- \* Work with City, County, Township and State Inspectors to assure county buildings meet applicable codes and regulations.
- \* Inspect, maintain and repair parking lots, outside lighting systems, steps and grounds.
- \* Administer custodial and maintenance section of central supply.
- \* Administer the Michigan Hazard Communications program.
- \* Administer labor training reimbursement programs.
- \* Inspect, maintain, repair and program telephone systems.

## SERVICES PERFORMED FOR THE PUBLIC:

- \* Provide a clean, safe, and attractive building & grounds.
- \* Provide Right To Know Law information for equipment and chemicals in the Courthouse.

AGENCY: Manistee County Home Improvement Program

MAILING ADDRESS: 415 Third Street

Manistee, MI 49660

TELEPHONE: 231-398-3503

FAX: 231-723-1795

EMAIL: ranelson@manisteecountymi.gov

OFFICE HOURS: 8:30 A.M.-5:00 P.M., Monday-Friday

DEPARTMENT HEAD: Rachel Nelson, Administrator

## **DUTIES SERVICES PERFORMED BY OFFICE:**

Disbursement of Community Development Block Grant (CDBG) funds to assist homeowner rehabilitation projects within the County.

## SERVICES PERFORMED FOR THE PUBLIC:

The major emphasis of the CDBG Program is to serve the County residents by upgrading the homes owned by those with low and moderate incomes.

AGENCY: Manistee County Library

MAILING ADDRESS: 95 Maple Street

Manistee, MI 49660

PHONE: 231-723-2519

FAX: 231-723-8270

EMAIL: admin@manisteelibrary.org

WEBSITE: www.manisteelibrary.org

OFFICE HOURS: Monday - Tuesday, 9:30 A.M.-8:00 P.M.

Wed, Thurs & Fri, 9:30 A.M.-5:00 P.M.

Saturday, 10:00 A.M.-3:00 P.M.

DEPARTMENT HEAD: Charles Haemker, Library Director

MAIN BRANCH STAFF: Larry VanderKlok, Custodian

Susanna Skowronek, Library Head of Circulation

Robin Christensen, Circulation Clerk

Andrea Cosier, Asst. Dir. & Head of Youth Services

Helen Grabowski, Administrative Aide Kim Jankowiak, Reference Librarian Carol Shively, Reference Librarian Molly Yaple, Reference Librarian

Pamela Spoor, Library Head of Reference

Nicholas Wallett, Library Technician

Layla Wallis, Circulation Clerk

Eliana Briske, Library Page Kellie Raczkowski, Library Page Sarah Sheathelm, Library Page

#### **DUTIES PERFORMED BY OFFICE:**

- \* Keep current with library trends and materials
- \* Order materials for the public
- \* Facilitate interloans from other libraries
- \* Track usage statistics

#### SERVICES PERFORMED FOR THE PUBLIC:

- \* Lend DVDs, Blu-rays, video games, audio materials and books to library patrons
- \* Act as reader's advisory
- \* Provide adult and children's programming
- \* Offer internet access via library computers and Wi-Fi
- \* Answer reference questions
- \* Provide copier and fax service
- \* Assist military families with Skype connect to personnel stationed overseas
- \* Provide Manistee County historical and genealogical information
- \*Access to eBooks and downloadable audiobooks

BRANCH	LIBRARIAN	TELEPHONE	HOURS (effective April 6, 2015)
Arcadia	Laurel Sproul	231-889-4230	Tuesday, 10:30 A.M 4:00 P.M. Thursday, 12:30 P.M 6:00 P.M. Friday, 11:00 A.M 4:00 P.M.
Bear Lake	Jonathan Eric King	231-864-2700	Mon., Tues., & Fri., 10:30 A.M 5:00 P.M. Thursday, 12:30 P.M 7:00 P.M.
Kaleva	Pamela Papenfuss	231-362-3178	Mon., Tues., & Fri., 10:30 A.M 5:00 P.M. Wednesday, 12:30 P.M 7:00 P.M. Thursday, 2:00 P.M 5:00 P.M.
Onekama	Gary Block	231-889-4041	Tuesday, 1:00 P.M 5:00 P.M. Wednesday, 12:30 P.M 7:00 P.M. Thursday & Friday, 10:30 A.M 5:00 P.M.
Wellston	Amy Cross	231-848-4013	Monday, 12:30 P.M 7:00 P.M. Tuesday, 11:30 A.M 6:00 P.M. Thursday, & Friday 10:30 A.M 5:00 P.M.

## LIBRARY BOARD:

Elbert Purdom, Treasurer
Joyce Valentine, Vice President
Barry Lind, President
Kenneth Urban, Secretary
Rosalind Jaffe
Term expires: December 31, 2018
Term expires: December 31, 2019
Term expires: December 31, 2020
Term expires: December 31, 2021

Meets the fourth Tuesday of each month at 1:30 P.M. unless otherwise posted in the Upper Level Meeting Room of the Manistee County Library, 95 Maple Street, Manistee, MI 49660.

AGENCY: Manistee County Medical Care

MAILING ADDRESS: 1505 East Parkdale Avenue

Manistee, MI 49660

TELEPHONE: 231-723-2543

FAX: 231-723-1773

**EMAIL:** 

WEBSITE: www.mcmcf.org

OFFICE HOURS: 8:00 A.M.- 4:00 P.M., Monday-Friday

DEPARTMENT HEAD: Joe Coleman, Administrator

#### DUTIES AND SERVICES PERFORMED FOR THE PUBLIC:

- \* Skilled Nursing Care
- \* 107 Beds
- \* Specialized Rehabilitation
- \* Physical Therapy
- \* Speech Pathology
- \* Occupational Therapy
- \* Pharmaceutical Services
- \* Barber/Beauty Shop Services
- \* Laundry Services
- \* Social Services
- \* Specialized Diets

#### DHS BOARD MEMBERS:

Larry Bielski Term expires: October 31, 2016
Dena Thompson Term expires: October 31, 2017
Douglas A. Parkes Term expires: October 31, 2015

Meetings are held the fourth Monday of each month at 10:00 A.M. at the Manistee County

Medical Care Facility.

AGENCY: Manistee County Surveyor

MAILING ADDRESS: 12066 7<sup>th</sup> Street

Bear Lake, MI 49614

TELEPHONE: 231-723-1198 - ext. 13

OFFICE HOURS: 8:00 A.M. - 5:00 P.M., Monday-Friday

DEPARTMENT HEAD: Patrick Bentley, County Surveyor

#### **DUTIES PERFORMED BY OFFICE:**

- \* Perform surveys at request of county agencies
- \* Keep public record book, field notes
- \* Keep federal notes, records of Plats
- \* Maintain and perpetuate section corners and quarter corners markings

- \* Help with access to public survey records, by appointment only.
- \* Serves as Chairman of the Remonumentation program.
- \* Making field checks on remonumented government corners.

AGENCY: Manistee Department of Human Services (f/k/a F.I.A.)

MAILING ADDRESS: 1672 U.S. 31 South

Manistee, MI 49660

TELEPHONE: 231-723-8375

WEBSITE: <a href="https://www.michigan.gov/dhs">www.michigan.gov/dhs</a>

OFFICE HOURS: 8:00 A.M.-12:00 P.M. Monday-Friday

1:00 P.M.-5:00 P.M.

DEPARTMENT HEAD: Kris Lagios, Director

## **DUTIES SERVICES PERFORMED BY OFFICE:**

- \* Family Independence Program
- \* State Assistance
- \* Food Stamps
- \* Medical Assistance
- \* Low Income Energy Assistance
- \* Delinquency
- \* Foster Care
- \* Protective Services, children and adults
- \* Family Services
- \* Adult Services
- \* State Emergency Relief
- \* Day Care
- \* Foster Home Licensing

Social Services Board meets the fourth Monday of each month at 10:00 A.M., at the Medical Care Facility.

AGENCY: Michigan State University Extension

MAILING ADDRESS: 385 Third Street, Suite B

Manistee, MI 49660

TELEPHONE: 231-889-4277

EMAIL: msue.manistee@county.msu.edu

WEBSITE: www.msue.msu.edu/manistee

OFFICE HOURS: 8:30 A.M. - 5:00 P.M. - Monday & Wednesday

8:30 A.M. - 1:30 P.M. - Friday

DEPARTMENT HEAD: Jennifer Berkey, District Coordinator

email: <a href="mailto:berkeyj@msu.edu">berkeyj@msu.edu</a> 520 W. Front Street, Suite A Traverse City, MI 49684

231-922-4620; fax 231-947-6783

STAFF: Debra Laws, 4-H Program Coordinator

email: <a href="mailto:laws@msu.edu">laws@msu.edu</a>

Cyndi Jacobi, Nutrition Program Instructor

email: jacobic@msu.edu

Sherry Stamp, Office Secretary

email: stamp1@msu.edu

# MOVING MICHIGAN FORWARD: MSU EXTENSION'S CONTRIBUTIONS TO A STRONG, VIBRANT FUTURE FOR OUR STATE

MSU Extension, the nation's inaugural Extension system, was built on a foundation of extending the university's knowledge to address real-world issues and opportunities facing Michigan residents. It continues in that vein today, connecting communities, families, young people, natural resource managers, farmers and other business leaders with MSU's cutting-edge knowledge resources to help strengthen the state's economic future.

A new structure is facilitating seamless response and action on important issues facing the state. Campus-based specialists and field-based educators, instructors and program assistants are mobilized under four programming themes via issue-based workgroups and endeavor to anticipate and address Michigan's most pressing opportunities and needs to adapt as those needs and opportunities evolve. Educational programs are centered around four central foci and are being delivered through audience-appropriate means that capitalize on new and emerging technologies and translate research findings from MSU faculty members.

MSU Extension staff members are working in teams to address challenges in these four broad topic areas:

- \* Agriculture and Agribusiness: Supporting Michigan's second-largest industry is key to a brighter future. Activities in this arena will emphasize increasing agricultural producer success, supporting food safety, reaching new markets and advancing agriculture through applied reserach.
- \* Greening Michigan: Moving toward a sustainable future for our state will require leveraging existing networks of community and economic development leaders, entrepreneurs and visionaries. They'll engage new partnerships to focus on initiatives around responsibly managing Michigan's rich natural and human resources.
- \* Health and Nutrition: Increasing Michigan's productivity and reducing healthcare costs will give Michigan residents the tools they need to embrace healthy living. A healthy population is also a sound financial investment for the future.
- \* Children and Youth: Ensuring a productive workforce means preparing today's young people to be tomorrow's leaders, entrepreneurs, educators, mentors and skilled employees. Youth programs are empowering youngsters to expand their horizons and lay the foundation for lifetime success.

AGENCY: Planning Department (and Commission)

MAILING ADDRESS: 415 Third Street

Manistee, MI 49660

TELEPHONE: 231-723-6041

FAX: 231-723-1718

EMAIL: planning@manisteecountymi.gov

OFFICE HOURS: 8:30 A.M.-5:00 P.M., Monday-Friday

DEPARTMENT HEAD: Rob Carson, County Planner

STAFF: Nancy Baker, Assistant to the Planner

#### **DUTIES PERFORMED BY OFFICE:**

Under supervision, direction and policies of a seven-member Manistee County Planning Commission (P.A. 33 of 2008):

- \* Short and long-range studies on topics as directed.
- \* Compile data, maps, reports for preparing and updating Manistee County plans and policies on land use, economic development, environment, infrastructure, capital improvements.
- \* Apply for and administer grants not assigned to other departments.
- \* Provide technical assistance to cities, villages, townships, and other county agencies concerning administration, ordinances, zoning, planning, grants, etc.
- \* Public relations for Planning Commission, training seminars.
- \* Coordinate between Government agencies.
- \* Administer County Address Ordinance.
- \* Staff to the Solid Waste Management Act Planning Council.
- \* County lead agency for Geographic Information System (GIS) database and mapping.
- \* Administer the County Remonumentation Program, including GPS.
- \* Staff to Brownfield Redevelopment Authority.

#### SERVICES PERFORMED FOR THE PUBLIC:

- \* All information, above and in connection with above, available to the public.
- \* Answer questions on above and zoning, ordinances (county and local), addresses, census (population, income, housing, minorities), county statistics, grants and planning.
- \* Issue new addresses.

## PLANNING COMMISSION:

Kimberly Ware
Clara Kraus Saari (Vice-Chair)
Sharon Goble (Secretary)
Robert Rishel (Chair)
Richard Schmidt
Phil Landis
Rosemary Daniels

Term expires: June 10, 2019
Term expires: June 10, 2019
Term expires: Dec. 31, 2017
Term expires: June 10, 2017
Term expires: June 10, 2018

All members are appointed by the County Board of Commissioners.

Meets the fourth Thursday of each month at 7:00 P.M., at the County Courthouse, Board of Commissioners' Room; April - August at various township halls - call for schedule.

AGENCY: Prosecuting Attorney

MAILING ADDRESS: 415 Third Street

Manistee, MI 49660

TELEPHONE: 231-723-7518

FAX: 231-723-1727

OFFICE HOURS: 8:30 A.M.-12:00 P.M. Monday-Friday

1:00 P.M-5:00 P.M.

DEPARTMENT HEAD: Jason H. Haag, Prosecuting Attorney

STAFF: Jonathon Hauswirth, Chief Asst. Prosecuting Attorney

Lauren Dyer, Asst. Prosecuting Attorney Julie Modjeski, Exec. Secretary/Paralegal Ryan Helminiak, Administrative Assistant Chanda Ingalls, Asst. Vic/Witness Advocate

### **DUTIES PERFORMED BY OFFICE:**

The Prosecuting Attorney is an elected official with a four year term of office, as provided in the Michigan Constitution. Elections occur at the time of the presidential election, on the partisan ballot. The elected county Prosecuting Attorney is independent of the Michigan Attorney General.

The Prosecuting Attorney's office is responsible for a wide array of legal functions for the County. The state legislature has created over 250 duties for the prosecutor, including the following:

- \* acts as chief law enforcement official in the County
- \* reviews, authorizes, and prosecutes violations of felony and misdemeanor criminal laws of the State of Michigan committed in the County, and misdemeanor City ordinances by contract
- \* reviews, authorizes and prosecutes felony and misdemeanor juvenile delinquency offenses
- \* reviews, authorizes and prosecutes child protective proceedings in the Family Court where there are allegations of child neglect and/or abuse, including termination of parental rights
- \* represents the "People of the State of Michigan" in criminal matters in the District, Circuit and Family Courts as well as appeals of cases to the Michigan Court of Appeals and Supreme Court
- \* prosecutes contempt proceedings when there has been a violation of a Personal Protection Order (PPO) resulting in arrest
- \* participates on behalf of the petitioner in mental health commitment hearings
- \* provides assistance and input to the victims of serious criminal offenses
- \* represents and gives advice to the County Board of Commissioners and other County Departments on legal matters
- \* presides at monthly Concealed Pistols Licensing Board ("Gun Board") meetings
- \* reviews, authorizes and prosecutes civil actions to obtain financial support for children

AGENCY: Register of Deeds

MAILING ADDRESS: 415 Third Street

Manistee, MI 49660

TELEPHONE: 231-723-2146

FAX: 231-398-3544

OFFICE HOURS: 8:30 A.M.-5:00 P.M., Monday-Friday

Documents are not processed after 4:30 PM

DEPARTMENT HEAD: Marylynn Wrzesinski, Register

STAFF: Lori Kolanowski, Chief Deputy Register

Jennifer Kirchinger, Deputy

The office of the Register of Deeds is a constitutional office with an elected term of 4 years in length. The duties of the Register of Deeds are defined in MCL565.551.

The Register of Deeds Office is the custodian of land records dating back to the 1800's. The information recorded in the office is available to: Abstract/Title Companies, Credit Bureaus, Banks and other lending institutions to verify information for loans and credit checks. The Register of Deeds collects the Michigan State Transfer Tax and the State Remonumentation fees. The fees charged for recording the documents are set by the State Law and fees collected are transmitted to the Manistee County Treasurer for distribution.

The purpose of the Register of Deeds Office is to maintain recorded proof of property ownership. Without verification of ownership, property cannot be bought or sold. The Register of Deeds oversees the processing, recording, copying and certification of the recorded instruments to ensure the integrity and safekeeping of the information.

The Register of Deeds Office makes all public records accessible to the general public for inspection. The records are indexed in a Grantee/Grantor format and are available on computer from August 9, 1991 forward. The information from this time period can be accessed through the Tapestry Program that is linked on the Register of Deeds Office. Finance Statements filed prior to July 1, 2001 are located here.

As stated in the Subdivision Control Act 288 of 1967, the Register of Deeds serves as Chair of the County Plat Board. The Plat Board reviews proposed subdivision plats prior to their submission to the State. Other members of the board include the County Clerk and County Treasurer.

The Register of Deeds Office is an acceptance agent for processing US passport applications. The office will accept applications Monday and Tuesday between the hours of 8:30 A.M. and noon, and 1:00 P.M. until 3:30 P.M. Appointments may be made by calling the office.

Recording of documents can be done in person or by mail with sufficient fees enclosed.

A fee schedule is available on our website, manisteecountymi.gov, Office of the Register of Deeds.

AGENCY: Road Commission

MAILING ADDRESS: 8946 Chippewa Highway

Bear Lake, MI 49614

TELEPHONE: 231-889-0000

FAX: 231-889-0011

EMAIL: jkerickson@manisteecrc.org

WEBSITE: www.manisteecrc.org

OFFICE HOURS: 7:00 A.M.-3:30 P.M., Monday-Friday

STAFF: Janis Erickson, Office Manager/Board Secretary

Greg Hejl, Maintenance Supervisor

Brad Lakso, Asst. Maintenance Supervisor Sharon Johnson, Office Service Specialist

### **DUTIES PERFORMED BY OFFICE:**

\* Maintain Road Commission records, accounting, communications and general office procedures.

\* Road engineering, maintenance and construction.

### SERVICES PERFORMED FOR THE PUBLIC:

\* Maintain safety, directional/name signs

# **BOARD OF ROAD COMMISSIONERS**

Sally Reckow(Member)

Robert Rishel (Chairperson)

Annie Hooghart (Member)

James Russell (Vice-Chair)

Richard Graham (Member)

Term Expires: December 31, 2020

Term Expires: December 31, 2022

Term Expires: December 31, 2022

Term Expires: December 31, 2020

Meets second Wednesday at 10:00 A.M. at the Road Commission Offices.

AGENCY: Sheriff's Office

MAILING ADDRESS: 1525 East Parkdale Avenue

Manistee, MI 49660

TELEPHONE: Dispatch (Emergency) 9-1-1

Dispatch (Non-Emergency) 231-723-6241
Business Office 231-723-8393
Jail/Corrections 231-723-8435
Animal Control 231-723-3170
Emergency Management 231-723-9970

FAX: Sheriff's Office/ ACO 231-723-1498

Jail 231-723-1584 Emergency Mgmt. 231-723-1498

EMAIL: Sheriff: ohaganj@manisteesheriff.org

Undersheriff: falkk@manisteesheriff.org
Animal Control: nelsonjr@manisteesheriff.org
Jail: pizzalas@manisteesheriff.org
Emergency Mgmt: gutowskib@manisteesheriff.org

OFFICE HOURS: 8:00 A.M.-4:00 P.M., Monday-Friday

JAIL VISITING HOURS: 1:00 P.M.-5:00 P.M., Saturday & Sunday

DISPATCH AND JAIL HOURS: 24-hours, 7 days a week

DEPARTMENT HEAD: John O'Hagan, Sheriff

STAFF: Ken Falk, Undersheriff

Steve Pizzala, Lieutenant/Jail Administrator

Brian Gutowski, Lt./Emergency Mgt. Coordinator/Diver

Jeri Simon, Exec. Administrative Assistant

Bridget Sibary, Police Clerk Scott Soper, Detective/Sergeant

Paul Woroniak, Deputy/Sergeant/Dive Master

Bill Atkinson, Court Officer Randy Cornell, Court Officer Javier Salazar, Court Officer Ron Johnson, Court Officer

Jason Torrey, Deputy/K-9 Officer/Diver

Michael Sekuris, Deputy/Marine & Snowmobile Officer

Brandon Gillispie, Deputy/E.R.T.

Blake Fitch, Deputy Jake Bielski, Deputy Dylan Lindbloom, Deputy Nick Hogan, Deputy Steve Castonia, Deputy Adam Claveau, Deputy Michale Jensen, Deputy
Christopher M. Banicki, C.O./Sergeant/Assistant Jail
Administrator
Ella Gannon, C.O.
James Johnson, C.O.
Robert Montgomery, C.O.
Eric Sovereign, C.O.
Ulysses "Tony" Howard, C.O.
Frederick Gannon, C.O.
Andrew Kolanowski, C.O.
Jason Golembiewski, C.O.
Kayla Willim, C.O.
Lee J.R. Nelson, Animal Control Officer

### **DUTIES PERFORMED BY OFFICE:**

- \* Operate the Manistee County Jail
- \* Investigate and enforce state laws
- \* Process and serve civil process
- \* Responsible for all Courthouse security
- \* Serve as officers of the various courts
- \* Division for Animal Control
- \* Division for Marine/Snowmobile
- \* Register hand guns/provide dealer application and LTP
- \* Fingerprint job and CPL applicants
- \* ZERO Tolerance Program
- \* Emergency Management
- \* Abandon Auto Program
- \* Foreclosure Sales
- \* SSCENT Officer
- \* Liquor inspections
- \* Provide K-9 Services
- \* Dive team
- \* Airport security
- \* Civil Standbys
- \* Secondary Road Patrol Program
- \* U.S. Forest Service Patrol/Enforcement
- \* Mutual Aid with various government units
- \* Enforcement Township Ordinances
- \* Victim Services Unit
- \* Mounted Search & Rescue

AGENCY: 9-1-1/Central Dispatch

MAILING ADDRESS: 1527 East Parkdale Avenue

Manistee, MI 49660

TELEPHONE: Emergency: 9-1-1

Non-Emergency: 231-723-6241 Office: 231-723-2843

FAX: 231-723-4511

EMAIL: jespvik@manisteecountymi.gov

OFFICE HOURS: 8:00 A.M.-5:00 P.M.

DEPARTMENT HEAD: James Espvik, 911 Director

STAFF: Julie Zajac, Dispatcher

Deborah Anderson, Dispatcher Alvin Rischel, Dispatcher Jason Vess, Dispatcher

Cheryl Richardson, Dispatcher Miranda Nelson, Dispatcher Sonja Ratliff, Dispatcher Nikki Glass, Dispatcher

Jessica Witkowski, Relief Dispatcher Logan Skiera, Relief Dispatcher Mike Machen, Relief Dispatcher

## **DUTIES PERFORMED BY OFFICE:**

\* Responsible to dispatch Fire, Medical and Police Services

9-1-1 Board Member List: Brooke Shafer, Representative of County Board of Commissioners

Lt. John Schneider, Rep. Designated by the Michigan State Police Under Sheriff Ken Falk, Rep. Designated by the Sheriff Department Mike Martin, Rep. of the Manistee Co. Firefighters Assoc.

Tom Kane, Representative of West Shore E.M.S.

Robert (Chip) Goodspeed, Rep. From the City of Manistee

Lt. Brian Gutowski, Representing Manistee Co. Emergency Mgmt.

AGENCY: Soldiers & Sailors Relief

MAILING ADDRESS: c/o Manistee County Courthouse

415 Third Street Manistee, MI 49660

TELEPHONE: 231-398-3587

EMAIL: <u>preidissm@charter.net</u>

OFFICE HOURS: Tuesdays 1:00 P.M.-3:00 P.M.

(At Manistee County Courthouse or any time by appointment)

CONTACT PERSON: Stanley Preidis

**DUTIES PERFORMED BY OFFICE:** 

\* Liaison for veterans and their families.

## SERVICES PERFORMED BY OFFICE:

\* Completes and correlates paperwork for benefits and eligibility.

\* Aids in processing paperwork.

The Soldiers & Sailors Relief Board meets as needed.

AGENCY: Veterans Affairs

ADDRESS: 415 Third Street

Manistee, MI 49660

TELEPHONE: 231-398-3587

FAX: 231-723-1718

EMAIL: jhstringham@manisteecountymi.gov

OFFICE HOURS: Wednesdays & Thursdays 9:00 A.M.-12:00 P.M.;

1:00 P.M. - 3:00 P.M.

(At Manistee County Courthouse) or any time by appointment

DEPARTMENT HEAD: Jim Stringham, Veterans Counselor

Karen Korolenko, Veterans Counselor

## **DUTIES PERFORMED BY OFFICE:**

\* All phases of veteran affairs, for veterans of the United States service

The Veterans Counselor is appointed by the County Board for a two year term of office.

AGENCY: Treasurer's Office

MAILING ADDRESS: 415 Third Street

Manistee, MI 49660

TELEPHONE: 231-723-3173

FAX: 231-398-3526

EMAIL: treas@manisteecountymi.gov

OFFICE HOURS: 8:30 A.M.-5:00 P.M., Monday-Friday

DEPARTMENT HEAD: Russell A. Pomeroy, Manistee County Treasurer

STAFF: Mindy Dalke, Chief Deputy Treasurer

Janice Jankowski, Deputy Treasurer Candy Dancz, Deputy Treasurer

#### **DUTIES PERFORMED BY OFFICE:**

- \* Receipt all monies and fees for the General fund and all other county funds in Manistee County.
- \* Do all deposits and cash receipts for the County.
- \* Maintain all bank accounts for the County.
- \* Collect and maintain records of all delinquent real property taxes, hold the annual tax sale of unpaid taxes, send delinquent notices within prescribed time limits.
- \* County Apportionment
- \* Election Commission
- \* Plat Board
- \* Tax Allocation Board
- \* Investment of County funds
- \* Certification of Deeds and Plat Maps pertaining to Tax Histories and Litigations

#### SERVICES PERFORMED FOR THE PUBLIC:

- \* Provide information on real property, i.e. owners names, addresses, values and amounts due, tax histories, etc.
- \* Sale of Plat Books
- \* Provide information on and about County land foreclosure
- \* Answer or refer any question from the general public
- \* Sale of dog licenses and maintenance of dog license records

## TAX ALLOCATION BOARD: Voted for 5 years

The functions of this Office are dictated by State Statutes, under the guidance of the Bureau of Local Government Services Audit Division and the State Treasurer Department.

AGENCY: West Shore Medical Center

MAILING ADDRESS: 1465 E. Parkdale Avenue

Manistee, MI 49660

TELEPHONE: 9-1-1 (Emergency and Ambulance)

231-398-1000 (General Information and Administration)

EMAIL: mst-info@mhc.net(Administration)

WEBSITE: www.munsonhealthcare.org/manistee

OFFICE HOURS: 24-hour Emergency Room

DEPARTMENT HEAD: James Barker, CEO

## DUTIES AND SERVICES PERFORMED FOR THE PUBLIC:

Physician's Offices:

Dermatology General Surgery Internal Medicine Neurology

Obstetrics & Gynecology

Orthopedics Pediatrics Primary Care Sports Medicine

Urology Wound Care

Visiting Specialists

Cardiology Nephrology

Cafeteria

Cancer and Infusion Center
Cardiac Rehabilitation
Cardiac Diagnostics
Care Coordination
Case Management
Community Health Education

Diabetic Education
Discharge Planning

Fitness Center (Manistee Health Connection)

Laboratory Services

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Diagnostic Imaging Services, including:
      Angiography
      Bone Densitometry
      CT Scan
      Digital Mammography
      Echocardiography
      MRI
      Nuclear Medicine
      PET Scan
      Ultrasound
EEG
Emergency Department
Emergency Medical Services (Ambulance)
Hospitalist Service
Inpatient Services
Laboratory
Lactation Consultation
Maternal & Newborn Center
Nutrition Services
Occupational Medicine Clinic
Patient Education
Rehabilitation Services, including:
      Physical Therapy
      Occupational Therapy
      Speech Therapy
      Aqua Therapy
      Respiratory Therapy
Sleep Disorders Center
Sports Medicine
Surgical Services, including:
      Dental
      Ear, Nose, Throat
      Endoscopy
      General Surgery
      Ob/Gyn
      Ophthalmology
      Orthopedics
      Podiatry
      Urology
Wound Care and Hyperbaric Oxygen Therapy
Outreach Clinics in Filer Township (lab, x-ray, rehabilitation), Bear Lake (lab, x-ray,
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rehabilitation), and Wellston (lab, x-ray)

# **OTHER COUNTY RESOURCES**

AGENCY: 2-1-1 for Manistee County

MAILING ADDRESS: 449 River Street (Administrative Office Only)

Manistee, MI 49660

TELEPHONE: 2-1-1

DEPARTMENT HEAD: Evelyn Szpliet, Director

2-1-1 provides free and confidential information and referral. Call 2-1-1 for help with food, housing, employment, health care, counseling and more.

Manistee County Information & Referral Hotline Dial 2-1-1 Call 24 hours for non-emergency services

AGENCY: Alliance for Economic Success

MAILING ADDRESS: 395 Third Street

Manistee, MI 49660

TELEPHONE: 231-723-4325

FAX: 231-723-3717

EMAIL: info@allianceforeconomicsuccess.com

WEBSITE: www.allianceforeconomicsuccess.com

OFFICE HOURS: 9:00 A.M.-5:00 P.M., Monday-Friday

SERVICES: Community Development

Business Development Resource Development Grant Management

STAFF: Tim Ervin

Tamara Buswinka Susan Hornkohl

### 2017 BOARD OF DIRECTORS:

Kelly Smith, Chair, President, Baker College Cadillac

Eric Gustad, Vice Chair, Area Manager, Consumers Energy

Karyn Thorr, Secretary, Managing Broker, Crystal Properties, Crystal Mtn Realty

Burton Parks, Treasurer, Retired

James Barker, President West Shore Medical Center

Maureen Barry, Retired

Mark Bergstrom, Manistee County Commissioner, District 6

Courtney Gillison, Gillison Fabrications

Tony Gagliardo, Filer Township DDA

Roger Griner, Benzie County Commissioner, District 3

Little River Band of Ottawa Indians, (One seat)

Larry Romanelli, Ogemaw

Tom St. Dennis, Attorney

Manistee Manufacturers Council, (One seat)

Jim Reithel, VP Martin Marietta

Steve Paine, President Fab-Lite

David Slivka, Facility Manager Morton Salt

Josh Mills, Frankfort City Superintendent

Doug Rodriguez, GM & VP Honor & Onekama Building Centers

Tonya Smith, President Mercy Hospital Cadillac

Scott Ward, VP Administrative Service, West Shore Community College

AGENCY: Little River Band of Ottawa Indians,

Tribal Government

MAILING ADDRESS: 2608 Government Center Drive

Manistee, MI 49660

TELEPHONE: 231-723-8288

FAX: 231-723-8020

EMAIL: gzaring@lrboi-nsn.gov

WEBSITE: www.lrboi.com

OFFICE HOURS: 8:00 A.M. - 5:00 P.M.

DEPARTMENT HEAD: Larry Romanelli, Chief Elected Official

STAFF: Mary Thomas, Executive Assistant

AGENCY: Manistee Area Chamber of Commerce

MAILING ADDRESS: 11 Cypress Street

Manistee, MI 49660

TELEPHONE: 231-723-2575

FAX: 231-723-1515

EMAIL: contact@manisteechamber.com

WEBSITE: www.manisteechamber.com

OFFICE HOURS: 9:00 A.M.-5:00 P.M., Monday-Friday

CHAMBER DIVISION: Stacie Bytwork, Executive Director

Dianna Wall, Executive Assistant Jacob Bergmann, Office Assistant

### **DUTIES PERFORMED BY OFFICE:**

\* 350 Membership business organization with the primary mission of advancing and supporting the interest of business in Manistee County.

## SERVICES PERFORMED FOR THE PUBLIC:

- \* Business Advocacy
- \* Leadership Development
- \* Networking Opportunities
- \* SCORE Counseling
- \* Workshops and seminars
- \* Referrals to member businesses
- \* Advertising opportunities
- \* Information center
- \* Contract services
- \* Community event organizer, including the Manistee National Forest Festival

MAILING ADDRESS:

310 First Street, P.O. Box 13
Manistee, MI 49660

TELEPHONE:

877-626-4783
231-398-9355

EMAIL:

info@visitmanisteecounty.com

WEBSITE:

www.VisitManisteeCounty.com

Monday - Friday, 9:00 A.M. - 5:00 P.M.
Saturday, 9:00 A.M. - 12:00 P.M.
Sunday Closed

AGENCY:

STAFF: Kathryn Kenny, Executive Director

Jaime Gramza, Administrative Assistant

Manistee County Visitors Bureau

AGENCY: Manistee Conservation District

MAILING ADDRESS: 8840 Chippewa Highway (US-31)

Bear Lake, MI 49614-9400

TELEPHONE: 231-889-9666, ext 5

FAX:

EMAIL: Susan.spencer@macd.org

WEBSITE: www.manisteecd2.org

OFFICE HOURS: 9:00 A.M.-4:30 P.M., Monday-Friday

DEPARTMENT HEAD: Susan Spencer, Administrator

STAFF: Renee Mallison, Financial Coordinator

Josh Shields, Outreach Forester Kayla Knoll, Conservation Specialist

Murray Stall & Jordan DeVries, MAEAP Technicans Katie Grzesiak, NW MI Invasive Species Specialist

### DUTIES AND SERVICES PERFORMED FOR THE PUBLIC:

Workshops

\*Clean Sweep Pesticide Disposal \* Household Hazardous Waste Disposal

\*Informational Update Resource from \* Annual Spring Native Tree Sale (April)

DEQ, DNR, Forest Service, and \* Annual Spring Native Plant Sale (June)

Michigan Fish and Wildlife \* No-till Drill Rental

\* Soil Health Workshops

Mission Statement: Manistee Conservation District is committed to implementing programs

and services that promote positive stewardship of the land, water, soil,

wildlife, and scenic beauty of Western Michigan and Manistee County.

## MICHIGAN CONSERVATION DISTRICT BOARD:

David Roskoski, Chair

Wes Magnun, Vice Chair

Nate Grossnickle, Director

Dave Wallace, Director

Term expires: February, 2021

Term expires: February, 2020

Term expires: February, 2019

AGENCY: Manistee County Council on Aging

MAILING ADDRESS: 457 River Street

Manistee, MI 49660

TELEPHONE: 231-723-6477; 888-723-9060

FAX: 231-723-1640

OFFICE HOURS: 8:00 A.M. - 4:30 P.M., Monday - Friday

DEPARTMENT HEAD: Sarah Howard, Executive Director

SERVICES PERFORMED FOR THE PUBLIC:

Senior Citizen Services and Programs

**BOARD OF DIRECTORS:** 

Robert Daniels, President George Wagoner, Vice-President Maureen Barry, Secretary Marlene McBride MaryKaye Wilkosz Velma Moore Virgil Johnson AGENCY: Manistee County Transportation Inc.

MAILING ADDRESS: 180 Memorial Drive

Manistee, MI 49660

WEBSITE: www.manisteecountytransportation.com

TELEPHONE: Bus Dispatch: 231-723-6525

Office: 231-723-6561

FAX: 231-723-1664

EMAIL: richard@manisteebus.com

OFFICE/BUS HOURS: 9:00 A.M.-7:00 P.M., Monday-Friday

10:00 A.M. - 5:00 P.M., Saturday

DEPARTMENT HEAD: Richard Strevey, General Manager

STAFF: Denise Peters, Operations Manager

Nancy Batzer, Office Manager

Mark Bezjian, Maintenance Manager

## **DUTIES PERFORMED BY OFFICE:**

\* Provide public transportation (bus) service throughout the County including Dial-A-Ride services.

# MANISTEE COUNTY TRANSPORTATION, INC. BOARD:

Brook Shafer	Term expires:	December 31, 2017
Charles Thames	Term expires:	December 31, 2017
Pauline Jaquish	Term expires:	December 31, 2017
Jack Ball	Term expires:	December 31, 2017
Roger Cody	Term expires:	December 31, 2019
Bart Erickson	Term expires:	December 31, 2018
Kathy Fenstermacher	Term expires:	December 31, 2018

Meets the second Wednesday of each month at 9:00 A.M. at the Dial-a-Ride Building.

<sup>\*</sup> Meeting room rental

AGENCY: Manistee Historical Museum

MAILING ADDRESS: 425 River Street

Manistee, MI 49660

TELEPHONE: 231-723-5531

EMAIL: manisteemuseum@yahoo.com

WEBSITE: www.manisteemuseum.org

OFFICE HOURS: 10:00 A.M.-5:00 P.M., Thursday-Saturday

(January 1-March 31)

10:00 A.M.-5:00 P.M., Tuesday-Saturday

(April 1-May 31)

10:00 A.M.-5:00 P.M., Monday-Saturday

(June 1-September 30)

10:00 A.M.-5:00 P.M., Tuesday-Saturday

(October 1-December 31)

DEPARTMENT HEAD: Mark Fedder, Museum Director

STAFF: Tom Gerhardt, Assistant Director

Steve Harold, Curator

### **DUTIES PERFORMED BY OFFICE:**

\* Care and operation of the Historical Museum and its collections, archives, etc. on River Street and in the Water Works building on First Street.

#### SERVICES PERFORMED FOR THE PUBLIC:

\* Operation of two historical museums for the collection, preservation and display of materials, artifacts and data of historical value of significance, county archives, so that they shall be available for public inspection, instruction and use. Genealogy research, Manistee History, and Great Lakes Marine history are special collections.

AGENCY: Manistee Local Revenue Sharing Board

MAILING ADDRESS: c/o Manistee County Controller/Administrator

415 Third Street Manistee, MI 49660

TELEPHONE: 231-398-3500

FAX: 231-723-1795

EMAIL: tdkaminski@manisteecountymi.gov (Tom Kaminski)

ranelson@manisteecountymi.gov (Rachel Nelson)

WEBSITE: www.manisteecountymi.gov

OFFICE HOURS: 8:30 A.M.-5:00 P.M., Monday-Friday

BOARD MEMBERS: County Representative: Brook Shafer, Vice-Chair

Township Representative: Dennis Bjorkquist, Chair City Representative: Roger Zielinski, Secretary

SUPPORT STAFF: Manistee County Controller/Administrator's Office

Manistee County Treasurer's Office

#### **DUTIES PERFORMED BY OFFICE:**

Pursuant to the Compact between the Little River Band of Ottawa Indians and the State of Michigan, the Board is responsible for distributing to local units of government, compact revenues derived from 2% of the net win proceeds of the Little River Casino's Class III electronic games of chance.

The County Treasurer, by Compact and contract with the Revenue Sharing Board, acts as the depository agent for the receipt of compact revenues. The Treasurer shall invest these funds and disburse payments as specified by a lawful vote of the Revenue Sharing Board.

The County Controller/Administrator's Office, by contract, serves as the Board's non-member recording secretary and permanent depository of record. The office also serves as the Board's Freedom of Information Act Coordinator.

AGENCY: Manistee Recreation Association

MAILING ADDRESS: 50 Filer Street, Suite D

Manistee, MI 49660

TELEPHONE: 231-723-9274

FAX: 231-723-1489

EMAIL: manisteerec@att.net

OFFICE HOURS: 10:00 A.M.-5:00 P.M., Monday-Thursday

10:00 A.M.-1:00 P.M., Friday

DEPARTMENT HEAD: Kenneth Kott, Executive Director

STAFF: Breanna Jados, Administrative Assistant

### **DUTIES PERFORMED BY OFFICE:**

\* The Manistee Recreation Association (MRA) was established in 1942 to promote recreation for the people of Manistee City. The MRA provides leisure opportunity for persons of all ages in Manistee County, with focus being youth. The MRA offers office support to other recreation groups in the City.

### SERVICES PERFORMED FOR THE PUBLIC:

\* Organize and implement/schedule recreation and athletic activities for participants of all ages in Manistee County.

### MRA BOARD OF DIRECTORS:

Mitch Deisch, President
Dursa Marshall, Treasurer
Matt Kieffer, Secretary
Jack Ball
Beth Forbes
Mark Setton
Chip Goodspeed, City Representative

Board meets the third Monday of each month at 6:00 P.M. No meeting in July.

<sup>\*</sup> One member appointed annually to the Board by Manistee City Council.

AGENCY: USDA Natural Resources Conservation Service

MAILING ADDRESS: 8840 Chippewa Highway (US-31)

Bear Lake, MI 49614-9400

TELEPHONE: 231-889-9666

FAX: 855-665-5590

EMAIL: scott.hughey@mi.usda.gov

WEBSITE: www.mi.nrcs.usda.gov

OFFICE HOURS: 8:00 A.M.-4:30 P.M., Monday-Friday

DEPARTMENT HEAD: Scott Hughey, District Conservationist

### **DUTIES PERFORMED BY OFFICE:**

- \* Historic Photographs
- \* Providing conservation technical assistance to landowners for sol, water, plant, animals, air, and energy conservation.
- \* Development of conservation plans to implement conservation practices on their land
- \* Assist landowner with Farm Bill Conservation Programs, which assist financially with implementing conservation practices

\* Soils Information

# **STATE OFFICES**

Electrical Inspector: Doug King 231-269-3698

(except Springdale Twp.)

Mechanical Inspector: Matt Schneider 231-779-5887 (except Springdale Twp.)

Plumbing Inspector: Kole Myers 989-539-7731

(except Springdale Twp.)

Building Inspector: Chuck Erickson, State Building Inspector (all of the County except 231-360-7386

(all of the County except Springdale Township, Stronach Township and City of Manistee)

Applications for these permits are also available in the Planning Department, Manistee County Courthouse, 415 Third Street, Manistee, MI 49660, 231-723-6041.

# **INSPECTORS**

Steve Haugen Building Inspector:

231-882-9673 (for Spingdale Township)

Plumbing & Mechanical Inspector: Aldo Davis (for Springdale Township) 231-882-9673

231-651-9367 (cell)

Electrical Inspector: Jack Eaton (for **Springdale Township**) 231-882-9673

To pick up or drop off paperwork: Benzie County Government Center

(for **Springdale Twp**.) 448 Court Place Beulah, MI 49617

231-882-9673

**Building Inspector:** Joseph A.A. Helminski (for **Stronach Township**) 2027 Twelfth Street

Manistee, MI 49660 231-723-6575

Building Inspector:

(for City of Manistee) City of Manistee

> 70 Maple Street Manistee, MI 49660 231-398-2806

# **CITY OFFICIALS**

AGENCY: City of Manistee

MAILING ADDRESS:

City Hall 70 Maple Street Manistee, MI 49660

2<sup>nd</sup> Floor/Manager 231-723-1546 Clerk & Treasurer 231-723-5410 FAX:

WEBSITE: www.manisteemi.gov

CITY OFFICIALS:

NAME/TITLE	ADDRESS	TELEPHONE	EMAIL
Roger Zielinski Mayor Pro Tem	529 First Street Manistee, MI 49660	231-723-5398	rzielinski@manisteemi.gov
James Smith Mayor	353 First Street Manistee, MI 49660	231-690-3948	jsmith@manisteemi.gov
Thad Taylor City Manager	City Hall	231-398-2801	ttaylor@manisteemi.gov
Michelle Wright City Clerk/Deputy Treasurer	City Hall	231-398-2803	mwright@manisteemi.gov
Tim Kozal Public Safety Director	City Hall	231-723-2533	tkozal@manisteemi.gov
Molly Whetstone Great Lakes Assessing	City Hall	231-398-2802	mwhetstone@manisteemi.gov
Edward Bradford Finance Director	City Hall	231-398-2804	ebradford@manisteemi.gov
Jeff Mikula DPW Director	280 Washington Street Manistee, MI 49660	231-723-7132	jmikula@manisteemi.gov
George Saylor City Attorney	414 Water Street Manistee, MI 49660	231-723-8333	gsaylor@mmbjlaw.com
Spicer Group City Engineer	302 River Street Manistee, MI 49660	231-794-5620	shawnm@spicergroup.com
Denise Blakeslee Planning & Zoning Admin.	City Hall	231-398-2805	dblakeslee@manisteemi.gov

COUNCIL MEMBER	DISTRICT	ADDRESS	TELEPHONE	EMAIL
Dale Cooper	1 <sup>st</sup>	505 Pine Street Manistee, MI 49660	231-723-5398	dcooper@manisteemi.gov
Lynda Beaton	2 <sup>nd</sup>	256 Hughes Street Manistee, MI 49660	231-723-6667	lbeaton@manisteemi.gov
Roger Zielinski	3 <sup>rd</sup>	529 1 <sup>st</sup> Street Manistee, MI 49660	989-329-3081	rzielinski@manisteemi.gov
Chip Goodspeed	4 <sup>th</sup>	301 Cypress Street Manistee, MI 49660	231-398-9501	cgoodspeed@manisteemi.gov
James Smith	5 <sup>th</sup>	353 1 <sup>st</sup> Street Manistee, MI 4960	231-690-3948	jsmith@manisteemi.gov
Mark Wittlieff	6 <sup>th</sup>	363 10 <sup>th</sup> Street Manistee, MI 49660	231-723-9540	mwittlieff@manisteemi.gov
Erin Pontiac	7 <sup>th</sup>	1003 Engleman St Manistee, MI 49660	231-510-3457	epontiac@manisteemi.gov

City Council meets the first and third Tuesday of each month at 7:00 P.M. in the Council Chambers at City Hall. Notice of Council meetings are posted on the bulletin board in the lobby of City Hall and outside the Police Department. The Council Chambers may be accessed through the doors off Water Street. Handicap access is available through the door on the west side of the building. The Council meetings are taped and telecast on MPA-TV Channel 189 & 190 and can be viewed online at www.manisteetv.org.

Residents are encouraged to attend City Council meetings. Citizens also have an opportunity to address the Council as part of each meeting during citizen comment time. Citizens may contact Council members through their mailbox at City Hall.

Throughout the year the City Council holds regular work sessions on the second Tuesday of each month. The work sessions give Council members the opportunity to discuss and review City issues. Work sessions are held at 7:00 P.M. in Council Chambers at City Hall. Notices of Council work sessions are posted on the bulletin board in the lobby at City Hall and outside the Police Department.

# **MUNICIPAL GOVERNMENTS**

# **ARCADIA TOWNSHIP**

website: www.arcadiatwpmi.org

Meets the second Thursday, 7:00 P.M. 30 min. coffee time 7:30 P.M. meeting at the Township Hall.

Mailing Address:

3422 Lake Street, P.O. Box 318

231-889-4463 Arcadia, MI 49613

Website: www.arcadiatwpmi.org

OFFICIAL	MAILING ADDRESS	TELEPHONE	FAX	EMAIL
Doug Carter Supervisor	P.O Box 318 Arcadia, MI 49613	231-944-8788		supervisor.carter@gmail.com
Patrice Wisner Clerk	P.O. Box 318 Arcadia, MI 49613	231-510-0357		clerk@arcadiatwpmi.org
Debbra Eckhout Treasurer	P.O. Box 318 Arcadia, MI 49613	231-889-9959		Treasurertwparcadia@gmail. com
Rob Holmes Deputy Treasurer	P.O. Box 295 Arcadia, MI 49613	231-889-7095		rholmes56@charter.net
Greg Wisner Trustee	P.O. Box 318 Arcadia, MI 49613	231-889-4394		trusteewisner@arcadiatwpmi .org
Michael Cederholm Trustee	P.O. Box 318 Arcadia, MI 49613	231-357-2654		m_cederholm@hotmail.com
Brown & Associates Assessor	3710 Hawley Road Ludington, MI 49431	888-714-9288		barbie.eaton@gmail.com
Laurel Mason Deputy Clerk	PO BOX 318 Arcadia, MI 49613	231-540-5255		laurele52@charter.net

# **BEAR LAKE TOWNSHIP**

Meets the third Tuesday, 7:00 P.M., at the Township Hall.

Township Hall: 7771 Lake Street, P.O. Box 187 Bear Lake, MI 49614

		-		
OFFICIAL	MAILING ADDRESS	TELEPHONE	FAX	EMAIL
Jeffrey Harthun Supervisor	10133 Potter Road Bear Lake, MI 49614	231-864-3485	231-864-3999	harthunjw@gmail.com
Deanna Pattison Clerk	P.O. Box 187 Bear Lake, MI 49614	231-864-3620 x. 10	231-864-3999	bearlake51-tw@miqvf.org
Julie Griffis Treasurer	P.O. Box 187 Bear Lake, MI 49614	231-864-3620 x. 11	231-864-3999	jgriffis.blt@gmail.com
Ginny Martz Assessor	P.O. Box 176 Onekama, MI 49675	231-690-4531		cwas75@yahoo.com
William Ringel Trustee	11544 Linderman Road Bear Lake, MI 49614	231-864-3233		billringel@yahoo.com
Janette May Trustee	6627 S. Shore Drive Bear Lake, MI 49614	231-864-3392	231-864-3999	fjmay3392@charter.net
Vern Bowling Zoning Administrator	8903 Maidens Road Bear Lake, MI 49614	231-889-3403	231-864-3999	

231-864-3620 Fax: 231-864-3999

# **BEAR LAKE VILLAGE**

website: www.bearlakemichigan.org

Meets the third Wednesday, 7:00 P.M., Village Offices.

Village Offices: P.O. Box 175 Bear Lake, MI 49614

OFFICIAL	MAILING ADDRESS	TELEPHONE	FAX	EMAIL
Jeffrey Bair President	P.O. Box 175 Bear Lake, MI 49614	231-970-2066		jeffbair4@gmail.com
Cindi McPherson Clerk	P.O. Box 175 Bear Lake, MI 49614	231-970-2066		bearlakeclerk@gmail.com
Sally King Treasurer	P.O. Box 175 Bear Lake, MI 49614	231-970-2066		bearlaketreasurer@gmail.co m
Jacqueline Johnson Trustee	P.O. Box 175 Bear Lake, MI 49614	231-864-5030		
Greg McPherson Trustee	P.O. Box 175 Bear Lake, MI 49614	231-970-2066		
Carver Edwards Trustee	P.O. Box 175 Bear Lake, MI 49614	231-864-3127		
Ron Ronning Trustee	P.O. Box 175 Bear Lake, MI 49614	231-864-3656		

231-970-2066 Fax: 231-864-4300

# **BROWN TOWNSHIP**

Meets the second Wednesday, 7:30 P.M., Township Hall.

Township Hall:

8233 Coates Hwy Manistee, MI 49660 Mailing Address:

9763 Coates Hwy Manistee, MI 49660

OFFICIAL	MAILING ADDRESS	TELEPHONE	FAX	EMAIL
Paul Adamski Supervisor	8233 Coates Hwy Manistee, MI 49660	231-510-7887		
Pamela Tompke Clerk	9763 Coates Hwy Manistee, MI 49660	231-889-5785		
Cheryl Schaefer Treasurer	11525 Kerry Road Brethren, MI 49619	231-477-5770		
Paul Wondolowski Trustee	10790 Kerry Road Brethren, MI 49619	231-233-6781		
Tim Joseph Trustee	11171 Kerry Road Brethren, MI 49619	231-477-5381		tjoseph@jackpine.com
Connie Anderson Assessor	1120 N. Kristie Lane Ludington, MI 49431	231-843-4367	231-845-6289	

231-723-4481

Fax: 231-723-4481

# **CLEON TOWNSHIP**

email: <a href="mailto:cleontownship@acegroup.cc">cleontownship@acegroup.cc</a>

Meets the second Wednesday, 7:00 P.M., at the Township Hall.

Township Hall: 16505 Imhoff Drive Copemish, MI 49625

OFFICIAL	MAILING ADDRESS	TELEPHONE	FAX	EMAIL
Jeff Stanton Supervisor	22174 Conrad Road Copemish, MI 49625	231-378-2194	231-378-2262	cleonsupervisor@goacentek.net
Melisa Kalina Clerk	13685 Erwin Road Copemish, MI 49625	231-378-2616	231-378-2262	cleontownship@acegroup.cc
Linda Cudney Treasurer	19708 Cadillac Hwy Copemish, MI 49625	231-378-2545	231-378-2262	Lcudney@aol.com
Lee Wilson Assessor	2664 Ruby Street Traverse City, MI 49684	231-590-1489	231-378-2262	assessorcleontwp@charter.n et
Todd Humphrey Trustee	22210 Adams Road Copemish, MI 49625	231-378-4136	231-378-2262	
Gary Porter Trustee	17844 Litzen Road Copemish, MI 49625	231-378-2337	231-378-2262	
Barb Stanton Zoning Administrator	22174 Conrad Road Copermish, MI 49625	231-378-2194	231-378-2262	bstanton@acegroup.cc
Jared Milarch Int Planning/Zoning Chair Int Planning Secretary	17565 Nessen City Road Copemish, MI 49625	231-651-5367	231-378-2262	
Mark Griner	18717 Maple Street Lake Ann, MI 49650	231-313-0085	231-378-2262	

231-378-2616

Fax: 231-378-2262

# **COPEMISH VILLAGE**

email: <a href="mailto:rondale@acegroup.cc">rondale@acegroup.cc</a>

Meets the second Tuesday, 7:00 P.M., in the Village Hall.

Village Hall:

16798 First Street, P.O. Box 207 Copemish, MI 49625 villageofcopemish@gmail.com

231-378-4652

OFFICIAL	MAILING ADDRESS	TELEPHONE	FAX	EMAIL
Ron Bytwerk President	P.O. Box 207 Copemish, MI 49625	231-651-0286		rondale@acegroup.cc
Elaine Gibbs Clerk	P.O. Box 207 Copemish, MI 49625	231-631-3965		gibbsela@gmail.com
Deborah Longo Treasurer	P.O. Box 207 Copemish, MI 49625	231-378-4652		
Suzanna Fink Trustee	P.O. Box 207 Copemish, MI 49625	231-378-4652		
Earl Witkop Trustee	P.O. Box 207 Copemish, MI 49625	231-378-4652		
Mike Longo Trustee	P.O. Box 207 Copemish, MI 49625	231-378-2343		
Dave Myers Trustee	P.O. Box 207 Copemish, MI 49625	231-378-4652		
Earl Witkop Zoning Administrator	P.O. Box 207 Copemish, MI 49625	231-378-2345		

# **DICKSON TOWNSHIP**

email: dickson@kaltelnet.net

Meets the third Wednesday, 7:00 P.M., at the Township Hall.

Township Hall: 14270 Brethren Blvd., P.O. Box 39 Brethren, MI 49619

OFFICIAL	MAILING ADDRESS	TELEPHONE	FAX	EMAIL
Sharon Buning Supervisor	3200 Highbridge Road Brethren, MI 49619	231-970-1698	231-477-5886	
Wendy Maier Clerk	P.O. Box 151 Brethren, MI 49619	231-477-5765	231-477-5886	wendyjmaier@hotmail.com
Bertha Asiala Treasurer	5176 Clements Rd Brethren, MI 49619	231-477-5303	231-477-5886	dickson@kaltelnet.net
David Meister Assessor	9179 Northwood Hwy Onekama, MI 49675	231-889-4005		cwas75@yahoo.com
Koreen MacNeil Trustee	17130 Coates Hwy Brethren, MI 49619	231-477-5661		
Tracy Wilks Trustee	15840 Dickson Rd Brethren, MI 49619	231-477-5846	231-477-5846	smalltowngirlusa@yahoo.com

231-477-5885 Fax: 231-477-5886

### **EASTLAKE VILLAGE**

email: <a href="mailto:eastlakevillage.biz">eastlakevillage.biz</a>

Meets the second Wednesday, 7:00 P.M., in the Village Hall.

Office Hours: Monday & Tuesday

Wednesday & Thursday

Closed Friday

9:00 A.M. - 3:00 P.M. 10:00 A.M. - 1:00 P.M.

231-723-9558

Fax: 231-723-9596

Village Hall:

175 Main Street, P.O. Box 129

Eastlake, MI 49626

OFFICIAL **EMAIL** MAILING ADDRESS **TELEPHONE** FAX dangolden@fireplugcharters.co Dan Golden 277 Second Street 231-398-9073 231-723-9596 President Eastlake, MI 49626 517-260-5297 C Janet Golden 277 Second Street 517-260-5298 231-723-9596 goldenthreads56@gmail. Clerk Eastlake, MI 49626 com Bonnie Dutkavich 304 Second Street 231-723-9596 bonnie\_bones66@hotma 231-510-5369 Treasurer Eastlake, MI 49626 il.com Sue Adamski 231-690-3434 231-723-9596 adamskisue@yahoo.com 337 W Third Street Trustee Eastlake, MI 49626 Jeff Sandberg 231-510-5486 231-723-9596 52 Fourth St Eastlake, MI 49626 Trustee Eleanor DeYoung P.O. Box 195 231-690-4659 231-723-9596 dosidodosido@msn.com Trustee Eastlake, MI 49626 Stuart Kuenzer 363 Goff St 231-425-6508 231-723-9596 stulars67@gmail.com Trustee Eastlake, MI 49626 449 Wall St 231-887-4312 Becky Majkszak bmajkszak56@gmail.co 231-723-9596 231-510-3913 C Eastlake, MI 49626 Trustee Jason Stamp P.O. Box 32 231-510-6469 231-723-9596 drumslinger@yahoo.com Eastlake, MI 49626 Trustee Bruce Shannon 435 First Street 231-239-2058 231-723-9596 Zoning Administrator Eastlake, MI 49626

# FILER (CHARTER TOWNSHIP OF)

website: <a href="mailto:www.filertownship.com">www.filertownship.com</a> email: <a href="mailto:filertownship@twphall.com">filertownship@twphall.com</a>

Meets the first Tuesday, 6:00 P.M., at the Township Hall.

Township Hall:

2505 Filer City Road 231-723-3138 Manistee, MI 49660 Fax: 231-723-3191

OFFICIAL	MAILING ADDRESS	TELEPHONE	FAX	EMAIL
Terry Walker Supervisor	572 Mee Street Filer City, MI 49634	231-723-3138	231-723-3191	filertownship@twphall.com
Kathy Gutowski Clerk	2863 Grant Hwy Manistee, MI 49660	231-723-9015	231-723-3191	filerclerk@twphall.com
Tom Stege Treasurer	3243 Maple Road Manistee, MI 49660	231-510-4178	231-723-3191	filertreasurer@twphall.com
Dale Kolanowski Trustee	4488 Red Apple Road Manistee, MI 49660	231-723-3826	231-723-3191	
Dean Kruse Trustee	1109 24 <sup>th</sup> Street Manistee, MI 49660	231-723-9023	231-723-3191	
Brian Krus Trustee	1236 Red Apple Road Manistee, MI 49660	216-571-9666	231-723-3191	
Molly Whetstone Assessor				

# **KALEVA VILLAGE**

Meets the third Monday, 7:00 P.M., at the Village Offices.

Village Offices: 9219 Aura Street, P.O. Box 45 Kaleva, MI 49645

OFFICIAL	MAILING ADDRESS	TELEPHONE	FAX	EMAIL
Kim Somsel President	9082 Osmo Kaleva, MI 49645	231-362-2168		Ksomsel101@gmail.com
Sonya Potts Clerk	9046 Kauko Kaleva, MI 49645	231-631-0585		sonyalynnpotts@gmail.com
Judith Schafer Treasurer	14670 Wuoksi Kaleva, MI 49645	231-510-7494		schafer-richard@yahoo.com
Tony Covell Trustee	14730 Nine Mile Kaleva, MI 49645	231-362-2693		
James Draze Trustee	14792 Louhi Kaleva, MI 49645	231-362-3519		jimdraze@gmail.com
Richard Schafer Trustee/Water Superintendant	14670 Wuoksi Kaleva, MI 49645	231-510-7526		schafer_richard@yahoo.com
Jack McKinley Trustee/Street Administrator	P.O. Box 306 Kaleva, MI 49645	231-362-3847		
Dean Grossnickle Trustee	9166 Tavi St Kaleva, MI 49645	231-362-2820		
David Peters Trustee	14614 Wuoksi Kaleva, MI 49645	231-362-3366		
Wayne Beldo Assessor	9133 Walta Kaleva, MI 49645	231-362-3830		
Robert Anderson Planning Comm.	9031 Tavi Kaleva, MI 49645			
Matt Barrett Planning Committee	14352 Rainbow Kaleva, MI 49645	810-938-7730		txlonghornmatt@yahoo.com

231-362-3366 Fax: 231-362-3386

## **MANISTEE TOWNSHIP**

website: www.manisteetownship.com email: manisteetwp@gmail.com

Meets the second Thursday, 7:30 P.M., Township Hall.

Township Hall: 410 Holden Street 231-723-6507 Manistee, MI 49660 Fax: 231-723-0696

OFFICIAL	MAILING ADDRESS	TELEPHONE	FAX	EMAIL
Dennis R. Bjorkquist Supervisor	410 Holden Street Manistee, MI 49660	231-723-6507 x. 11		supervisormanisteetownship @gmail.com
Dianne Taylor Clerk	410 Holden Street Manistee, MI 49660	231-723-6507 x. 10		manisteetwp@gmail.com
Connie Jankwietz Treasurer	410 Holden Street Manistee, MI 49660	231-723-6507 x. 14		
Guy Finout Trustee	410 Holden Street Manistee, MI 49660	231-723-6507 x. 13		
Connie Anderson Assessor	1120 N Kristy Lane Ludington, MI 49431	231-843-4367 231-723-6507x15		assessor5107@hotmail.com
John M. Dontz Trustee	1451 Dontz Road Manistee, MI 49660	231-723-4686		

## **MAPLE GROVE TOWNSHIP**

Meets the second Monday, 7:00 P.M. at the Township Hall. Office Hours: 10:00 A.M.-2:00 P.M., Tuesday, Wednesday & Thursday.

Township Hall: 9213 Aura Street, P.O. Box 48 Kaleva, MI 49645

OFFICIAL	MAILING ADDRESS	TELEPHONE	FAX	EMAIL
H. Wayne Beldo Supervisor	P.O. Box 48 Kaleva, MI 49645	231-590-0902	231-362-2555	beldo300@gmail.com
Amanda Ferwerda Clerk	P.O. Box 48 Kaleva, MI 49645	231-690-7343	231-362-2555	mgtclerk@gmail.com
Cathryn Jezowski Treasurer	P.O. Box 48 Kaleva, MI 49645	231-362-2250	231-362-2555	mgttreasurer@hotmail.com
H. Wayne Beldo Assessor	P.O. Box 48 Kaleva, MI 49645	231-362-3825	231-362-2555	beldo300@gmail.com
Gary Bowling Trustee	10075 Jouppi Road Kaleva, MI 49645	231-233-7288	231-362-2555	
Lisa Somers Trustee	P.O. Box 48 Kaleva, MI 49645	231-362-2990		lisakf33@yahoo.com

231-362-3825

Fax: 231-362-2555

## **MARILLA TOWNSHIP**

Meets the second Thursday, 7:00 P.M., at the Township Hall February, April, June, August, October, and December.

231-362-3555

Fax: 231-378-2145

Township Hall: 9991 Marilla Road Copemish, MI 49625

OFFICIAL	MAILING ADDRESS	TELEPHONE	FAX	EMAIL
David Barrett Supervisor	18633 Bigge Road Copemish, MI 49625	231-362-2106		
Connie Napier Clerk	12525 Marilla Road Copemish, MI 49625	231-378-4874		marillatownshipclerk@yahoo.com
Phyllis Cholette Treasurer	19643 13 Mile Road Copemish, MI 49625	231-378-2399		
Bruce Bahr Trustee	21650 Nine Mile Road Copemish, MI 49625	231-632-9530		bhbahr@gmail.com
Janice Thomas Trustee	20645 Hulls Road Copemish, MI 49625	231-362-3430		boja@kaltelnet.net
Jeannie Hall Assessor	11661 N Hodenpyl Mesick, MI 49668	231-885-1625		

## **NORMAN TOWNSHIP**

website: <a href="www.normantwp.org">www.normantwp.org</a> email: <a href="mailto:normanclerk@yahoo.com">normanclerk@yahoo.com</a>

Meets the second Tuesday, 7:00 P.M., in the Township Hall.

Township Hall:

1273 S. Seaman Rd., P.O. Box 143 231-848-4564 Wellston, MI 49689 Fax: 231-848-7081

OFFICIAL	MAILING ADDRESS	TELEPHONE	FAX	EMAIL
Richard D. Mobley Supervisor	18935 Caberfae Hwy Wellston, MI 49689	231-846-1529		mobleyrichard22@gmail.co m
Mary E. Soule Clerk	4016 Susan Street Wellston, MI 49689	231-859-4337		normanclerk@yahoo.com
Merrill Tighe Treasurer	16925 6 <sup>th</sup> Street Wellston, MI 49689	231-848-4564		normantreasurer@kaltelnet. net
Dave Meister Assessor	P.O. Box 176 Onekama, MI 49675	231-690-4531		cwas75@yahoo.com
Eugene Schilling Trustee	P.O. Box 80 Wellston, MI 49689	231-859-4808		normantrustee48@yahoo.co m
Richard Stapley Trustee	4648 Gregory St Wellston, MI 49689	231-729-3217		rmstapley@kaltelnet.net

## **ONEKAMA TOWNSHIP**

website: <a href="www.onekama.info">www.onekama.info</a>

Meets the first Tuesday, 9:00 A.M., Township Hall.

Township Hall: 5435 Main Street, P.O. Box 458 Onekama, MI 49675

OFFICIAL	MAILING ADDRESS	TELEPHONE	FAX	EMAIL
David Meister Supervisor	P.O. Box 458 Onekama, MI 49675	231-889-3308		musclecars@jackpine.com
Michelle Johnson Clerk	P.O. Box 458 Onekama, MI 49675	231-889-3308		clerk@onekamatwp.org
LaVonne Beebe Treasurer	P.O. Box 458 Onekama, MI 49675	231-889-3308		treasurer@onekamatwp.org
Ginny Martz Assessor	P.O. Box 176 Onekama, MI 49675	231-889-3308		cwas75@yahoo.com
James Wisniski Trustee	4695 Crescent Beach Rd Onekama, MI 49675	231-889-4875		yolnip@charter.net
Robert Blackmore Trustee	5090 Brook St. Onekama, MI 49675	231-690-5182		bbonekama@gmail.com

231-889-3308 Fax: 231-889-5587

# **ONEKAMA VILLAGE**

website: <a href="http://www.onekama.info/onekamavillage/index.html">http://www.onekama.info/onekamavillage/index.html</a>

All meetings are held the third Wednesday of each month at 7:00 P.M. in the Village Hall.

Village Hall:

Farr Center 5283 Main Street, P.O. Box 477 Onekama, MI 49675

OFFICIAL	MAILING ADDRESS	TELEPHONE	FAX	EMAIL
Roger Burger President	8329 3 <sup>rd</sup> Street Onekama, MI 49675	231-889-3171		president@villageofonekama.org
Ruth M. Hudson Clerk	8329 Third Street Onekama, MI 49675	231-889-3171		clerk@villageofonekama.org
Nikki Jach Treasurer	8472 Portage Street Onekama, MI 49675	231-233-5825		treasurer@villageofonekama.org
Rod Hudson Trustee	4625 Prospect Ave Onekama, MI 49675	231-889-0026		rhdragoon@gmail.com
Ralph Drumm Trustee	4684 Prospect Street Onekama, MI 49675	231-889-4979		
Alice Hendricks Trustee	8484 Zosel Onekama, MI 49675	231-889-4235		axhendricks@jackpine.net
Rudolph Milasich Jr Trustee	8497 Mill Street Onekama, MI 49675	231-889-0813		rudipa@yahoo.com
Wayne Miller Trustee	8299 3 <sup>rd</sup> Street Onekama, MI 49675	231-590-0542		abmwri@charter.net
Suzanne Schwing Trustee	4362 Prospect St Onekama, MI 49675	231-889-4795		suzanneschwing@charter.net

231-889-3171

Fax: 231-889-3423

# **PLEASANTON TOWNSHIP**

website: www.pleasantontownship.org

Meets the second Monday, 7:00 P.M., in the Township Hall.

Township Hall:

8958 Lumley Road, P.O. Box 145 Bear Lake, MI 49614

OFFICIAL	MAILING ADDRESS	TELEPHONE	FAX	EMAIL
Carol Merrill Supervisor	7320 Norconk Road Bear Lake, MI 49614	231-864-2587		pleasantonassessor@century tel.net
Amy Cross Clerk	P.O. Box 145 Bear Lake, MI 49614	231-864-3238		chipandamycross@centuryte l.net
Judy Girven Treasurer	14695 Pleasanton Hwy Bear Lake, MI 49614	231-864-3470		jgirven@ymail.com
Carol Merrill Assessor	7320 Norconk Road Bear Lake, MI 49614	231-864-2587		pleasantonassessor@century tel.net
Brenda Monk Trustee	16545 Pleasanton Hwy Bear Lake, MI 49614	231-864-2249		bmonk49614@gmail.com

231-864-2584

Fax: 231-864-2584

# **SPRINGDALE TOWNSHIP**

website: www.springdaletownship.org

Meets the second Monday at 7:30 P.M., in the Township Hall

Township Hall: 14992 Glovers Lake Road Bear Lake, MI 49614

OFFICIAL	MAILING ADDRESS	TELEPHONE	FAX	EMAIL
Brian A. Moore Supervisor	12452 Springdale Road Thompsonville, MI 49683	231-651-0426		briandpw69@yahoo.com
Penny Nelson Clerk	14750 Old Grade Rd Thompsonville, MI 49683	231-378-2252		nelsonriver@acegroup.cc
Richard Hitchingham Treasurer	17576 Moore Road Thompsonville, MI 49683	231-864-2531		hitchingham@centurytel.net
Keith Moore Trustee	18427 Moore Road Thompsonville, MI 49683	231-864-2013		duckman10@centurytel.net
Judy Wheelock Trustee	18280 Psutka Road Thompsonville, MI 49683	231-383-0549		wheel05@yahoo.com

Fax: 231-378-2887

# STRONACH TOWNSHIP

Meets the second Wednesday, 7:00 P.M., in the Community Center.

Community Center: 2471 Main Street, P.O. Box 356 Manistee, MI 49660

OFFICIAL	MAILING ADDRESS	TELEPHONE	FAX	EMAIL
Phil Vadeboncoeur Supervisor	5008 S Countyline Road Freesoil, MI 49411	231-723-7648		
Barbara Rishel Clerk	8663 Pine Creek Road Manistee, MI 49660	231-398-9025		barbrishel61@gmail.com
Robert Sell Treasurer	322 N. Skocelas Road Manistee, MI 49660	231-723-4827		
Stanley Armstrong Assessor	501 S Washington Ave Ludington, MI 49431	231-510-3782		
Terry Lindeman Trustee	2543 Water St, Rt 3 Manistee, MI 49660	231-723-9466		
Phillip Landis Trustee	2020 Stronach Road Manistee, MI 49660	231-723-8857		

231-723-7983 Fax: 231-723-7983